

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on November 20, 2023 at 7:00 p.m. in the Board Conference Room.**

Meeting was called to order by President Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse rose answered roll call by the Treasurer, Amy Reineke.

Shannon Everman motioned to approve the agenda. Jesse Rose seconded the motion. A roll call vote resulted as follows: Everman yea, Rose yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

#### **23-71:**

Phil Moeller motioned that the minutes of the Regular Meeting held on October 9, 2023 be approved as read. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Rose yea, Everman yea and Bruns yea. Motion passed.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- A list of sessions is available at <https://www.marionlocal.org/In-ServiceSchedule.aspx>
  - Google AI Tools in Education
  - Using AI to Support all Learners

#### **Technology Purchases**

- LINQ CMS website hosting renewal

#### **Technology Issues/Concerns/Miscellaneous**

- October was Cyber Security Awareness Month. Emailed weekly updates to staff with cyber security information.
- Starting the ERATE paperwork for the FY24 school year.

#### **Marion Local High School Principal, Tim Goodwin, submitted the following report: **Veteran's Day:****

Once again, thank you to all of the Veterans associated with the Marion Local Schools for their service. We had a great turnout for our breakfast. Thanks to Alexa Sutton, Sue Bruns and the student councils of both buildings for organizing this event.

### **National Honor Society:**

Congratulations to the following new members of the NHS: Colten Ahrens, Kelsey Bergman, Carson Bills, Emerson Bruns, Daniel Everman, Brooke Evers, Natalie Evers, Zoey Goettemoeller, Elise Heitkamp, Ethan Heitkamp, Lydia Hess, Parker Hess, Ryan Homan, Luke Kunkler, Drew Lause, Austin Niekamp, Ava Ranly, Ian Rindler, Benton Seitz, Avae Unrast, Emma Wilker, Adam Winner.

### **Scholastic Bowl:**

Congratulations to our JV team for their second place finish in the MAC tournament.



### **FFA:**

Congratulations to Emily Schlater for her 2nd place finish in the job interview contest at the district level.

### **Tri-Star:**

Congratulations to Dayne Pohlman and Jack Knapke for coming in 3rd and 4th in their automation and robotics competition.

### **Upcoming events:**

December 7th Sophomore Tri Star visit  
December 8<sup>th</sup> Senior Citizens Luncheon  
December 18th Band Christmas Concert  
December 20,21 HS Exams

### **Kelli Thobe, Marion Local K-8 Principal, submitted the following report:**

#### **Students:**

- Parent/Teacher conferences were well attended. Thank you to the parents for taking an active role in their child's education and thank you to the staff for the planning and time to meet with parents to discuss each child's progress.

**Staff:**

- Kim Drosch was awarded a \$5000 grant from Batelle for STEM initiatives. She plans to purchase Ozobots and Sphero balls to use in her classroom in various subject areas.
- Thank you to the PTO as they provided a meal to the staff during Parent Teacher conferences. PTO is also purchasing a drone that has the ability to take quality photos for Jeanna Heitkamp and her STEM class. Jeanna's hope is to have the students program and use the drones to capture the building project.

**Upcoming events:**

- Boys' basketball, Girls' basketball, Cheerleading, and Bowling are underway
- 3rd & 4th Grade Christmas performances - December 11
- Band & Choir concert, grades 5-8 - December 19

**Mrs. Amy Reineke, Marion Local Treasurer, submitted the following report:**

The financial report for October 2023 including the additional reports provided, was approved by the board. For the month, expenditures totaled \$955,041.05, cash receipts were \$836,861.86 and interest income was \$34,828.78.

**Motion Items****Appropriation/Estimated Revenue adjustments**

- See spreadsheet

**Five Year Forecast****Additional Motion Items –****Resolution Authorizing Issuance Of Not To Exceed \$12,315,000 Of Bonds After Submission To Electors****OHSAA Tournament**

- This year we hosted both volleyball and football OHSAA tournament games. There is a resolution to approve the amounts paid through payroll for those working the games for both tournaments.

### **Resignation**

\*\*Amy Reineke resigning as Treasurer effective 7/31/2024. Copy of my resignation letter be on table for you to review. This district and community are an amazing place! I appreciate all the support. It's been a privilege to serve here.

### **Other Information Items**

\*\*Discuss transferring \$250,000 from general fund to the capital fund to save for capital improvement project.

\*\*FY22 Audit is underway.

\*\*Discuss SCView scanning proposal for our current and ongoing records.

Discussion took place between the board members on the three information items. It was recommended and agreed upon by all the board members to place the transfer in the amount to get the capital fund to the \$2,000,000 mark to use toward the building project. Amy will place that on the agenda for board resolution on December's meeting. Shannon also asked for a second quote for the scanning purpose. Amy will work on getting that completed.

### **23-72:**

Jesse Rose motioned that the following reports be approved as presented by Mrs. Reineke. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Pohlman yea, Moeller yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Changes in Estimated Resources and Appropriations:** Reports: FY 2024 Estimated Resources and FY 2024 Permanent Appropriations

**Treasurer's Monthly Financial Report**

### **23-73:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

### **23-74:**

Shannon Everman, upon the Superintendent's recommendation, motioned that the Board of Education approve the five-year forecast as presented by the Treasurer. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Rose yea, Moeller yea and Bruns yea. Motion passed.

**23-75:**

Upon the Superintendent's recommendation, Jesse Rose motioned that the Board of Education approve the resolutions authorizing issuance of not to exceed \$12,315,000 of bonds after submission to electors. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion accept the resignation of Amy Reineke as Treasurer, resignation of Rod Pleiman as J.H. Scholastic Bowl Advisor, and hire Jeanna Heitkamp as J.H. Scholastic Bowl advisor. You are asked to approve Jessica Greve as a regular route driver retroactive to October 13<sup>th</sup>, approve Dustin Seitz as a volunteer, approve Kevin Nagel as custodian effective December 4<sup>th</sup>, and approve the payment of staff members listed on the consent agenda for work done at the OHSAA hosted tournaments.

**NOACSC**

On the consent agenda is a motion to approve the billing notice for computer services for \$28,392.23.

**TRI STAR**

On the consent agenda is a motion to approve the Tri Star reserve capital fund invoice, the service billing fee, and approve the purchase for Tri Star of a print and cut printer as recommended by the Tri Star Advisory board.

**POLICY**

On the consent agenda is a motion to approve the first reading of the policies that were recommended by NEOLA as listed on the consent agenda.

**CENTRAL OFFICE RENOVATION**

On the consent agenda is a motion to approve Amy Reineke to seek bids for the renovation of the central office.

**GRANT**

On the consent agenda is a motion to approve the grant from OSLN STEM for teacher Mrs. Kim Driesch for \$5,000 which will be put towards STEM lessons.

**DONATION**

On the consent agenda is a motion to approve the donation from the Athletic Dept. to the cross country camp fund and also approve a grant from the Hopewell Grange to our library for \$200.

**VOLUNTEER**

On a separate resolution is a motion to approve Jesse Rose as a volunteer coach for the J.H. girls' basketball program.

**DESIGN SERVICES**

On the consent agenda is a motion to approve solicitation of professional design services to give us the ability to do an RFQ for an Architect.

### **C. Advisory Items**

None

### **D. Informational Items**

#### **Senior Citizen's Luncheon**

The senior citizen luncheon will be held on December 8<sup>th</sup> at 1:00 p.m. in the HS gym for any resident of Marion Local that is 62 and older. They can rsvp to Barb Kahlig at the high school office. Board members please let me know if you are able to attend.

#### **Staff Breakfast**

The staff Christmas breakfast will be held on December 21<sup>st</sup> at 7:30 a.m. Any Board member is welcome to attend.

#### **Facility Project**

We would like to thank the Marion Local community for their support with the passage of our levy for new facilities. This was truly a community effort in which we had approximately forty community members serve on a task force that worked extremely hard to make recommendations to our Board of Education. They represented our community, gathered feedback, provided great input from their knowledge and experiences, and asked great questions. Below is a tentative timeline.

**February – March 2024**

**January – December 2024**

**March 2025- August 2026**

**September 2026**

**Bond Issuance**

**Design**

**Construction**

**Occupancy of new building**

#### **23-76:**

Phil Moeller motioned to approve the motions contained on the consent agenda for the regular meeting as presented. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Pohlman yea, Everman yea and Bruns yea. Motion passed.

1. To approve the resignation of Amy Reineke as Treasurer effective July 31, 2024.
2. To approve the resignation of Rod Pleiman as Jr. High Scholastic Bowl Advisor.
3. To hire Kevin Nagel as a Custodian on an 8 month contract at Step 6 on the established pay schedule effective December 4, 2023.
4. To hire Jessica Greve as a regular route bus driver one a one-year contract per the established pay schedule retroactive to October 13, 2023.
5. To hire Jeanna Heitkamp as the Jr. High Scholastic Bowl Advisor on a one-year contract per the established pay schedule.

6. To approve Dustin Seitz as a volunteer for the Jr. High boys basketball program.
7. To approve payment to the following for hosting the OHSAA tournament games from the 022 fund retroactive to October 17, 2023.

**Football**

Dan Koenig - \$700  
 Kyle Grabowski - \$240.00  
 TJ Schmidt - \$100.00  
 Nora Eckstein - \$50.00  
 Kevin Hartings - \$100.00  
 Rick Thobe - \$100.00  
 Marilyn Bomholt - \$50  
 Bob Wenning - \$70

**Volleyball**

Sandy Bruns - \$120  
 Zoey Goettemoeller - \$25  
 Nora Eckstein - \$50  
 Kyle Grabowski - \$120  
 Dan Koenig - \$120  
 Marilyn Bomholt - \$50  
 TJ Schmidt - \$100

8. To approve the Tri Star Advisory Referral to purchase a Mimaki Print and Cut Printer at a cost of \$28,895.00.
9. To approve the Tri Star Reserve Capital Fund invoice in the amount of \$7,440.00.
10. To approve the Tri Star Service Fee Billing Notice in the amount of \$31,200.00.
11. To approve the NOACSC billing notice for computer services at a cost of \$28,392.23.
12. To authorize the Treasurer to seek or solicit bids for the renovation of the Central Office.
13. To approve to authorize the solicitation of professional design services.
14. To approve the donation to the Cross Country Camp Fund from the Dan Otten Memorial.
15. To approve the OSLN STEM Classroom Grant to Kim Droesch in the amount of \$5,000.
16. To approve the donation to the library from the Hopewell Grange in the amount of \$200.
17. To read for the first time the following policies;
  - 0141.2 – Conflict of Interest
  - 1432 – Sick Leave
  - 2623.02 – Third Grade Reading Guarantee
  - 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
  - 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
  - 4432 – Sick Leave
  - 5320 – Immunization
  - 5330 – Use of Medications
  - 5337 – Care of Students with Active Seizure Disorders
  - 6240 – Board of Revision Complaints and Countercomplaints
  - 6700 – Fair Labor Standards Act (FLSA)

7440 – Facility Security  
8120 – Volunteers  
8210 – School Calendar  
8330 – Student Records  
8600 – Transportation  
8650 – Transportation by School Van  
9160 – Public Attendance at School Events  
9211 – District Support Organizations  
9270 – Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

**23-77:**

Upon the Superintendent’s recommendation, Shannon Everman motioned that the Board of Education approve Jesse Rose as a volunteer for the girls’ basketball program effective November 2023 thru February 2024. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Moeller year and Bruns yea. Rose abstained. Motion passed.

**23-78:**

Jesse Rose, upon the Superintendent’s recommendation, motioned that the Board of Education enter into Executive Session to discuss the employment of a public employee. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Pohlman yea, Moeller yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:44 p.m.

Out of Executive Session: 8:42 p.m.

No action was taken.

**23-79:**

Jesse Rose motioned to adjourn the meeting at 8:43 p.m. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Pohlman yea and Bruns yea. Everman left at 8:30 p.m. during the executive session due to not feeling well. Motion passed.

The next regular meeting will be held on December 11, 2023 at 7:00 p.m. in the Board Conference Room.