

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on May 13, 2024 at 7:00 p.m. in the Board Conference Room.**

Meeting was called to order by President, Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Amy Reineke. Shannon Everman was absent.

Jesse Rose motioned to approve the agenda. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Moeller yea and Bruns yea. Motion passed.

#### **24-42:**

Phil Moeller motioned that the minutes of the Regular Meeting held on April 10, 2024 be approved as read. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report:** **Professional Development**

- A list of sessions is available at <https://www.marionlocal.org/In-ServiceSchedule.aspx>

#### **Technology Purchases**

- None

#### **Technology Issues/Concerns/Miscellaneous**

- Category 1 funding for the 2024-2025 school year has been approved. We will receive discounts on our internet charges.
- Category 2 funding for the 2024-2025 school year has been approved. We will receive discounts on fiber upgrades in the elementary and high school building
- Student Chromebooks for grades 5 thru 11 will be collected the last few days of school. This summer we will go through each Chromebook and update and fix any problems.

### **Marion Local High School Principal, Tim Goodwin, submitted the following report:** **Prom:**

Prom was held on April 20th. Thanks to the Junior Class and Mrs. Erica Schulze for coordinating this event. Congratulations to Devin Francis and Alyssa Zizelman for being named this year's king and queen.

**Musical:**

Congratulations to Connie Brunswick, Mandy Koenig, and the other helpers and all of the students for a wonderful rendition of *Mary Poppins*. An enormous amount of time and effort went into this production and it is much appreciated.



Photo by: Christy Wilker

**FFA:**

Congratulations to Kelsey Bergman and Lucas Broering for earning their state degrees.

**Teacher Appreciation Week:**

We are celebrating this week and I would like to thank our teachers for their talents and their every-day dedication to our students.

**Upcoming events:**

May 15	Spring Arts Festival
May 16	Band Concert
May 17	Seniors last day/graduation practice
May 19	Graduation
May 21,22	Final Exams
May 22	Students last day
May 23	Teacher Records Day/Staff appreciation breakfast

**Marion Local K-8 Principal, Kelli Thobe, submitted the following report:**

- Teacher Appreciation Week was last week. Thank you to our dedicated teachers and to the many other staff members that allow our students to learn, grow, and be successful!
- Congratulations to Deanna Dirksen for being selected by the Mercer County Bar Association as the 3rd place essay winner for 'Voices of Democracy'!

- Elementary Open House was well attended by students and families. Thank you to the teachers, students, and families who made the evening possible.
- State testing is completed for the year. Scores will be released in the upcoming weeks. Student reports will be provided to the parents as they have in the past, and will also be available to view through Progress Book.
- Junior High track has concluded a successful season! Thank you to the coaches, athletes, and families for their commitment to the program.
- “Mary Poppins” was a success and allowed many of our junior high students to showcase their talents!
- On the agenda for approval:
  - Physical Education
- Congratulations and well wishes to Mrs. Marge Weitzel as she will retire at the end of this school year!

#### Upcoming Events:

- May 13 - JH Band & Choir concert
- May 20 - JH Awards/8th Grade graduation @ 8:30

#### **Mrs. Amy Reineke, Marion Local Treasurer, submitted the following report:**

The financial report for April 2024 including reports provided, was approved by the board. For the month, expenditures totaled \$1,154,002.51, income was \$11,478,981.66 and interest income was \$44,459.81.

#### **Motion Items**

##### **Adjustment to Appropriations**

- Decrease Fund 001 object 100 by \$30,700
- Increase Fund 001 object 500 by \$9,500
- Decrease Fund 001 object 600 by \$10,300
- Increase Fund 001 object 800 by \$31,500

##### **Five Year Forecast**

- I will put the forecast in the Google Drive for you to review before the meeting.

##### **Summer Camps & Coaches**

- Motion to approve summer camps and coaches.

##### **Wellness Committee Request**

- Last month I presented the Wellness Committee request for the board to consider paying \$50 to any employee who participates and completes the Wellness Initiative challenge again for June 1, 2024 – May 31, 2025.
  - The plan will be the same as last year.

## **Other Informational Items**

### **2023 - 2024 Book Bills**

- 100% of K-8 book bills have been paid for the 2023-2024 school year.
- 100% of High School book bills have been paid for 2023-2024 school year.

#### **24-43:**

Tim Pohlman motioned to approve the following reports as presented by Mrs. Reineke. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Moeller yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Changes in Estimated Resources and Appropriations:** Reports: FY 2024 Estimated Resources and FY 2024 Permanent Appropriations

**Treasurer's Monthly Financial Report**

#### **24-44:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education approve the changes to the Permanent Appropriations and Certificate of Estimated Resources. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Pohlman yea and Bruns yea. Motion passed.

#### **24-45:**

Tim Pohlman, upon the Superintendent's recommendation, motioned that the Board of Education approve the five-year forecast as presented by the Treasurer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

### **Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report: STAFFING**

On the consent agenda is a motion to accept the resignation of Erica Schulze as a teacher and junior and sophomore class advisor, accept the retirement of Lisa Seitz and Linda Broering as bus drivers, resignation of Brian Wolters as co-varsity asst. football coach, resignation of Ted Jones as freshman boys' basketball coach, hire Jill Geisendorff as elementary physical education teacher, approve Abby Moeller as a volunteer for the track program. It is recommended to approve the list of extended service days for staff as presented on the consent agenda, approve the classified salary schedule, approve the substitute teacher and substitute bus driver pay scale effective for 24-25 school year, approve the bus driver extra-curricular rate, approve the hire of Alana Topp, Chloe Bergman, Oliver Huelsman, Elise Mescher, Wade Kremer and Nathan Winner as summer custodial help, Ava Mescher as summer technology help and approve payment to Becky Bruns for running the track timing system.

**CAREER TECH.**

On the consent agenda is a motion to approve that Marion Local will not be offering Middle School career technical programming in the 7<sup>th</sup> grade but will in the 8<sup>th</sup> grade for the 24-25 school year.

**WELLNESS**

On the consent agenda is a motion to approve payment of \$50 for employees who complete the wellness initiative program for 24-25.

**SAFETY**

On the consent agenda is a motion to approve the revisions made to the districts emergency response plan and also approving the authorization of specified individuals approved by the Board of Education to possess firearms on school premises and designated safety zones.

**ESC CONTRACT**

On the consent agenda is a motion to approve the contract with the Mercer County ESC for the 24-25 school year.

**CAMPS**

On the consent agenda is a motion to approve the Flyer Football camp, the Lady flyer Basketball camp, Summer Hoops Basketball camp, and the Volleyball camp. You are also asked to approve the list of camp advisors as listed on the consent agenda for each camp.

**DONATION**

On the consent agenda is a motion to accept a donation of \$286 to the drama club and the donation of \$2,000 from the Mercer County Civic Association (Urban and Irene Zahn Memorial fund) to the library.

**ASSISTIVE TECHNOLOGY**

On the consent agenda is a motion to approve the assistive technology contract for the 24-25 school year for a cost of \$900.

**POLICY**

On the consent agenda is a motion to approve the second a final reading of the policies recommended by NEOLA.

**CONSTRUCTION MANAGER**

On the consent agenda is a motion to approve Touchstone CPM as the construction manager at risk.

**PRACTICE FOOTBALL FIELD**

On the consent agenda is a motion to approve the purchase of drainage installation for the practice football field from Field Source LLC in the amount of \$39,100.

**C. Advisory Items**

None

## **D. Informational Items**

### **GRADUATION**

We will have graduation ceremonies on May 19<sup>th</sup> at 1:00 p.m. in the high school gym. We will be graduating 51 seniors.

### **LAST DAY**

The students last day will be May 22<sup>nd</sup> and teacher work day is May 23<sup>rd</sup>. We had a very successful school year and I want to thank our students, staff, and community.

### **TEACHER APPRECIATION**

Teacher appreciation occurred on May 7<sup>th</sup>. I want to publically thank our teachers for their efforts and appreciate how they inspire our students each and every day.

### **FACILITY UPDATE**

We have been working with Garmann Miller the past few weeks on the schematic design of the facility. This includes floor plan design, interiors, technology, etc...We will also start meeting with Touchstone CPM who was chosen as the Construction Manager for our project.

### **24-46:**

Phil Moeller motioned to approve motions contained on the consent agenda for the regular meeting as presented. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Pohlman yea and Bruns yea. Motion passed.

1. To approve the retirement of Lisa Seitz as a Bus Driver effective May 28, 2024.
2. To approve the retirement of Linda Broering as a Bus Driver effective May 30, 2024.
3. To approve the resignation of Erica Schulze as a Teacher, Co-Jr. Class Advisor and Sophomore Class Advisor effective at the end of the contract year.
4. To approve the resignation of Brian Wolters as Co-Varsity Assistant Football Coach.
5. To approve the resignation of Ted Jones as Freshman Boys' Basketball Coach.
6. To hire Jill Geisendorff as a K-8 Physical Education Teacher on a one-year contract per the established pay schedule pending proper certification.
7. To approve Abby Moeller as a volunteer with the track program.
8. To approve extended service days to the following for the 2024-2025 school year.
  - Carol Bornhorst – 5 days
  - Greg Bruns – 20 days
  - Lisa Brunswick – 5 days
  - Jenny Dippold – 20 days
  - Matt Elsass – 20 days
  - Brad Spettel – 30 days

9. To approve the Classified Salary Schedule for the 2024-2025 school year.
10. To approve the substitute teacher pay: \$110/day for days 1-10, \$120/day for days 11-60 and Bachelors for 61+ days. Long term substitute (as deemed by the building principal) pay \$120/day for days 1-60 and Bachelors for 61+ days.
11. To approve the substitute bus driver pay: \$1.50 less than the route driver, regular route pay for 60+ days.
12. To approve the bus driver extra-curricular rate of \$14/hr.
13. To hire Ava Mescher as a summer technology employee at \$10.95/hr.
14. To hire Alana Topp, Nathan Winner, Chloe Bergman, Oliver Huelsman, Elise Mescher and Wade Kremer as summer custodial employees at a rate of \$10.45/hr. and Trey Goettemoeller at \$10.70/hr.
15. To approve the Flyer Football camp operated by Tim Goodwin on May 20-23, 2024.
16. To approve the Lady Flyer Basketball camp operated by Beth Streib on May 28-31, 2024.
17. To approve the Summer Hoops Basketball camp operated by Kurt Goettemoeller on May 28-31, 2024.
18. To approve the Volleyball camps operated by Kathy Dirksen on June 10-13, 2024.
19. To approve the following Summer Camp Advisors:  
Football – Brian Wolters-\$1,000, Greg Bruns, Laden Delawder, Kevin Otte, Jacob Sherrick, Dan Koenig, Adam Bertke, Nathan Ungruhn, Rod Pleiman, Austin Hanes, Cody Smith, Chad Otte, Mitch Eversole  
Girls Basketball – Beth Streib-\$160, Macey Fleck-\$160, Larry Post-\$160, Treva Fortkamp-\$160, Allison Dirksen-\$120, Kate Ashman-\$120, Mya Eckstein-\$120, Natalie Evers-\$120, Chloe Ronnebaum-\$120, Avae Unrast-\$120.  
Boys Basketball Camp – Kurt Goettemoeller-\$300, Laden Delawder-\$1,000, Jacob Sherrick-\$300, Tyler Prenger-\$250, Jay Imwalle-\$250, Dane Goettemoeller-\$250, Austin Niekamp-\$250, Ryan Homan-\$250, Daniel Everman-\$250, Brayden Mescher-\$250  
Volleyball – Kathy Dirksen, Marcia Moeller, Stacy Stucke
20. To approve to pay Becky Bruns for running the track timing system for the 2024 track season at a rate of \$125.00 per meet.
21. To approve the purchase of drainage installation for the practice football field from Field Source LLC in the amount of \$48,875.

22. To approve that Marion Local will not be offering Middle School Career Technical programming to the 7<sup>th</sup> grade students during the 2024-2025 school year due to funding limitations, space limitations, and time constraints.
23. To approve \$50 payment to any Marion Local employee who successfully completes the Wellness Initiative Program effective June 1, 2024 through May 31, 2025.
24. To approve the Assistive Technology Contract for the 2024-2025 school year at a cost of \$900.00.
25. To approve the Mercer County ESC Service Agreement to provide educational services for the 2024-2025 school year.
26. To approve the district's Emergency Response Plan.
27. To approve authorized specific individuals to possess firearms on school premises and designated school safety zones.
28. To approve a contract for Construction Manager-At-Risk services related to the Board's new Middle School Building.
29. To approve the donations to the Drama Club in the amount of \$286.00.
30. To approve the donation to the library from the Mercer Country Civic Foundation from the Urban & Irene Zahn Memorial Fund in the amount of \$2,000.00.
31. To read for a second time and approve the following policies:
  - 2623 – Student Assessment and Academic Intervention Services
  - 2623.02 – Third Grade Reading Guarantee
  - 3120.04 – Employment of Substitutes
  - 3140 – Termination and Resignation
  - 4124 – Employment Contract
  - 4140 – Termination and Resignation
  - 5310 – Health Services
  - 6423 – Use of Credit Cards
  - 8600 – Transportation
  - 8600.04 – Bus Driver Certification
  - 8640 – Transportation for Non-Routine Trips
  - 8650 – Transportation by Vehicles Other Than School Buses
  - 8660 – Incidental Transportation of Students by Private Vehicle

**24-47:**

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Phil Moeller seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.



Entered into Executive Session: 7:24 p.m.

Out of Executive Session: 8:50 p.m.

No action was taken.

**24-48:**

Jesse Rose motioned to adjourn the meeting at 8:51 p.m. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Moeller yea and Bruns yea. Motion passed.

The next regular board meeting will be on June 10, 2024 at 7:00 p.m. in the High School Media Center.