

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on May 10, 2021 at 7:00 p.m. in the Board Conference Room.**

Meeting was called to order by President Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Heather Cramer.

Phil Moeller motioned to approve the agenda. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

#### **21-33:**

Shannon Everman motioned that the minutes of the Regular Meeting held on April 12, 2021 be approved as read. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

#### **Recognition of visitors:**

Laura Wolters was present to observe the meeting for a class requirement.

### **Marion Local Technology Coordinator, Michelle Mescher submitted the following report: Professional Development**

- Summer technology in-services will be starting the end of May. A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>
- Attended staff meetings at the elementary. Discussing classroom technology for the end of the school year.

#### **Technology Purchases**

- Aruba access points for the elementary building
- 5 monitors for CAD lab
- 2 Epson PowerLite projectors

#### **Technology Issues/Concerns/Miscellaneous**

- Category 1 and Category 2 ERate funding for the 2021-2022 school year has been approved. We will receive discounts on our internet charges, access points, and networking equipment.

**Marion Local High School Principal, Tim Goodwin, submitted the following report:**

**Prom:**

Prom was held on April 24<sup>th</sup>. Thanks to the Junior Class and Mrs. Sue Bruns for coordinating this event. Congratulations to Charles Huelsman and Samantha Pierron for being named this year's king and queen.

**Musical:**

Congratulations to Connie Brunswick, Mandy Koenig, Stephanie Kramer and all of the students for a wonderful rendition of *Cinderella*. An enormous amount of time and effort went into this production and it is much appreciated.

**FFA:**

Congratulations to Gabe Bruns, Robbie Buschur and Peyton Otte for earning their state degrees.

**Teacher Appreciation Week:**

We recently celebrated this week and I would like to thank our teachers for their talents and their every-day dedication to our students.

**Upcoming events:**

May 12	Senior Awards
May 19	Spring Arts Festival
May 21	Seniors last day/graduation practice
May 23	Graduation
May 26,27	Final Exams
May 27	Students last day
May 28	Teacher Records Day/Staff appreciation lunch

**Marion Local K-8 Principal, Nick Wilker, submitted the following report:**

1. I would like to congratulate Hope Rethman and Erica Oldiges who have worked to secure funding for a new book room for next year. I would also like to thank Osgood State Bank for funding a portion of this project. Hope and Erica have also completed an application for a Martha Holden Jennings grant to expand the literature selections.
2. State testing: was completed on April 30<sup>th</sup>. The students worked incredibly hard and were well prepared. I would like to thank Carol Bornhorst, our building testing coordinator who made sure all details with the tests were in place, Sue Bruns who had all of our special education accommodations ready, and all the staff for their preparation and providing a conducive environment for the kids.
3. Teacher appreciation week: was last week, we have a very dedicated staff who work countless hours for the kids. They are true professionals. Our community is lucky to have all of them working with our kids each day.
4. Drama production: We had several 7<sup>th</sup> and 8<sup>th</sup> graders participate in *Cinderella*. I would like to thank Connie Brunswick, Mandy Koenig, and Stephanie Kramer for all their work preparing the students. Their performances were awesome!

Upcoming:

May 14: 5<sup>th</sup> grade wax museum, 8:30-10:00, football field

May 25: 8<sup>th</sup> grade graduation and awards assembly, 8:30am, elementary gym

May 26: Field day, noon

May 27: Final student day

May 28: Final teacher day

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The financial report for April 2021 including the addition reports provided, was approved by the board. For the month, expenditures totaled \$1,236,534.11, cash receipts were \$1,185,911.61 and interest income was \$4,144.80.

**Motion Items**

**Changes to Permanent Appropriations**

- Increase College Credit Plus \$40,000
- Increase State Examiner Charge \$2,000
- Increase 019 Other Grants \$1,836 for Osgood State Bank Grant

**Changes to the Certificate of Estimated Resources**

- See additional report for General Fund changes
- Increase 019 Other Grants \$1,836 for Osgood State Bank Grant

**Additional Motion Items**

**Five Year Forecast/ Estimated Resources & Permanent Appropriations**

- I will put the forecast along with my assumptions in the Google Drive for you to review before the meeting.
- I reviewed the appropriation and revenue accounts to determine where adjustments were needed. The majority of the revenue changes were in real estate taxes collected, state funding due to the Governor's changes, special education excess costs reimbursement, open enrollment, casino tax and miscellaneous income due to receiving BWC Rebate. As for expenses, the largest increase was in purchased services due to College Credit Plus expenses and then in Other Objects due to adding additional funds for encumbrances in State Examiner Charges. Other accounts could be increased or decreased but I am not going to make any changes at this point.

**Job Description/Hire Assistant Treasurer**

- Motion to approve a new job description to add an Assistant Treasurer along with a motion to hire Lori Koch as the Assistant Treasurer per the established contract.

**Summer Camps & Coaches**

- Motion to approve summer camps and coaches.

## **Wellness Committee Request**

- Last month I presented the Wellness Committee request for the board to consider paying \$50 to any employee who participates and completes the Wellness Initiative challenge again for June 1, 2021 – May 31, 2022.
- The plan will be very similar to last year but we did make the following changes under “Complete 2 of the following activities”:
  - Allow them to participate in ANY health fair not just Marion Local’s
  - Added “Complete Patient Authorized Direct Access Testing (general health screening tests without a doctor’s note)”
  - Added “Successfully complete an EPC Challenge”

## **Other Informational Items**

### **2020 - 2021 Book Bills**

- 100% of K-8 book bills have been paid for the 2020-2021 school year.
- There is only 1 high school semester book fee of \$8 outstanding but Barb has continued to ask him when it will be paid. Their final report card will be held until it is paid.

### **21-34:**

Jesse Rose motioned to approve the following reports as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Changes in Estimated Resources and Appropriations:** Reports: FY 2021 Estimated Resources and FY 2021 Permanent Appropriations

**Treasurer’s Monthly Financial Report**

### **21-35:**

Upon the Superintendent’s recommendation, Tim Pohlman motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Shannon Everman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Everman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

### **21-36:**

Phil Moeller, upon the Superintendent’s recommendation, motioned that the Board of Education approve the five-year forecast as presented by the Treasurer. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion to accept the resignation of Julie Overman as a teacher and her supplemental contracts, accept the resignation of Jayme Goettemoeller as co-jh cheerleader advisor, approve a one year contract for Amanda Wendel as part-time asst. elem. Principal, approve Allison Heitkamp as Asst. band director, and hire Samantha Pierron, Lauren Kramer, Kristen Bergman, Carson Holdheide, and Nicole Franck as summer maintenance employees. You are asked to hire Natalie Pohl as a summer technology employee, approve Nick Tangeman as a volunteer for the track program, approve the Asst. Treasurer job description, and approve Lori Koch as Asst. Treasurer. You are asked to approve the transfer of Bev Seger to the position of Study hall monitor, cashier, media center aid, and instructional aid, approve Beck Bruns for running the track timing system, and approve band camp volunteers... Troy Bruggeman and Ashley Schneider. The following employees are recommended for extended service days for the 21-22 school year as presented on the consent agenda: Matthew Begley, Carol Bornhorst, Sue Bruns, Lisa Brunswick, Jenny Dippold, Matt Elsass, Brad Spettel, and Amanda Wendel. Finally, you are asked to approve the summer camps and coaches as listed on the consent agenda.

**CAREER TECH.**

On the consent agenda is a motion to approve that Marion Local will not be offering Middle School career technical programming in the 7<sup>th</sup> grade but will in the 8<sup>th</sup> grade for the 21-22 school year.

**WELLNESS**

On the consent agenda is a motion to approve payment of \$50 for employees who complete the wellness initiative program for 21-22.

**HANDBOOK REVISIONS**

On the consent agenda is a motion to approve changes to the student handbooks for the 21-22 school year.

**ATHLETIC TRAINING**

On the consent agenda is a motion to approve the contract with Rehabilitative Services, Inc. for a certified athletic trainer for the 21-22 school year at a cost of \$0.

**FIELD TRIP**

On the consent agenda is a motion to approve the FFA field trip for the Ohio FFA camp in Carrolton on July 12-16, approve the Disney World, Florida trip for the band, and the Washington D.C. trip for next years 8<sup>th</sup> grade class.

**ASSISTIVE TECHNOLOGY**

On the consent agenda is a motion to approve the assistive technology contract for the 21-22 school year for a cost of \$900.

**OHSAA**

On the consent agenda is a motion to approve membership with the OHSAA for the 21-22 school year.

## **DONATION**

On the consent agenda is a motion to accept a donation of \$325 to the art club from the Moeller Brew Barn, a donation of \$500 to the Drama Club, a donation of \$3,072 from the Athletic Boosters for laptops to be used for swimming and track programs, a donation to our library from the Mercer County Civic Foundation for \$2,000, and a donation of \$1,836 from the Osgood Foundation Grant for a grant for the elementary book room.

## **POLICIES**

On the consent agenda is a motion for the second and final reading of the policies as recommended by NEOLA.

## **NEGOTIATIONS**

On a separate resolution is a motion to approve the Negotiated agreement between the Marion Local Board of Education and the MLEA that will be effective July 1, 2021 through June 30, 2024.

## **Advisory Items**

None

## **Informational Items**

## **GRADUATION**

We will have graduation ceremonies on May 23<sup>rd</sup> at 1:00 p.m. in the high school gym. We will be graduating 76 seniors. We have developed plans to provide each graduate with a number of tickets for invited guests.

## **LAST DAY**

The students last day will be May 27<sup>th</sup> and teacher work day is May 28<sup>th</sup>. I am extremely pleased with what was accomplished this school year and that we are able to finish it with students in the building.

## **TEACHER APPRECIATION**

Teacher appreciation occurred on May 4<sup>th</sup>. I want to publically thank our teachers for their efforts and how proud I am that they overcame all obstacles in their way to make this high achieving school year.

## **21-37:**

Shannon Everman motioned to approve motions contained on the consent agenda for the regular meeting as presented. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

1. To approve the resignation of Julie Overman as a Teacher, Student Council Advisor and Spanish Club Advisor.
2. To approve the resignation of Jayme Goettemoeller as Co-Jr. High Cheerleader Advisor.

3. To approve a one-year contract to Amanda Wendel as a part-time K-8 Assistant Principal.
4. To approve the Assistant Treasurer job description.
5. To hire Lori Koch as Assistant Treasurer per the established contract.
6. To hire Allison Heitkamp as the Assistant Band Director on a one-year contract pending proper certification.
7. To hire Samantha Pierron, Lauren Kramer, Kristen Bergman, Carson Holdheide and Nicole Franck as summer maintenance employees at a rate of \$8.80/hr.
8. To hire Natalie Pohl as a summer technology employee at \$9.05 per hour.
9. To approve Nick Tangeman as a volunteer for the track program.
10. To approve the transfer of Bev Seger to Study Hall Monitor, Cashier, Media Center Aide and Instructional Aide.
11. To approve extended service days to the following for the 2021-2022 school year.
  - Matthew Begley – 10 days
  - Carol Bornhorst – 5 days
  - Sue Bruns – 30 days
  - Lisa Brunswick – 5 days
  - Jenny Dippold – 20 days
  - Matt Elsass - \$3,000 stipend for extended days
  - Brad Spettel – 30 days
  - Amanda Wendel – 15 days
12. To approve the Student Handbook changes as presented by the principals.
13. To approve the FFA field trip to attend the Ohio FFA Camp in Carrolton, OH on July 12 thru July 16, 2021.
14. To approve the HS Band trip to Disney World in Orlando, FL on March 26 thru April 1, 2022.
15. To approve the Flyer Football camp operated by Tim Goodwin on May 24-27, 2021.
16. To approve the Lady Flyer Basketball camp operated by Beth Streib on June 1-4, 2021.
17. To approve the Summer Hoops Basketball camp operated by Kurt Goettemoeller on June 1-4, 2021.

18. To approve the Volleyball camps operated by Anthony Chappel on June 14-17, 2021, July 26-29, 2021,
19. To approve the following Summer Camp Advisors:  
Football – Tim Goodwin, Dan Koenig, Jacob Sherrick, Greg Bruns, Rod Pleiman, Cody Smith, Joe Thobe, Todd Ashbaugh, Mitch Schwieterman  
Girls Basketball – Larry Post-\$250, Ben Salazar-\$150, Macey Griesdorn-\$150, Molly Winner-\$250, Lindsey Koenig-\$250, Beth Streib-\$250.  
Boys Basketball – Kurt Goettemoeller-\$375, Jacob Sherrick-\$300, Jay Imwalle-\$250, Tyler Prenger-\$250, Justin Albers-\$250, Brady Ronnebaum-\$125, Hudson Rose-\$125, Brandon Eyink-\$125.  
Volleyball – Margo Chappel-\$500, Erica Oldiges-\$300, Maddie Griesdorn-\$75, Anthony Chappel-\$100, Leah Prenger-\$150, Erica Schulze-\$150, Kyle Grabowski-\$150.
20. To approve to pay Becky Bruns for running the track timing system for the 2021 track season at a rate of \$125.00 per meet.
21. To approve the following band camp volunteers: Troy Bruggeman and Ashley Schneider.
22. To approve that Marion Local will not be offering Middle School Career Technical programing to the 7<sup>th</sup> grade students during the 2021-2022 school year due to funding limitations, space limitations, and time constraints.
23. To approve \$50 payment to any Marion Local employee who successfully completes the Wellness Initiative Program effective June 1, 2021 through May 31, 2022.
24. To approve the contract with Rehabilitative Services, Inc. for service of certified athletic trainers, physical therapists and other appropriate personnel in order to provide on-site first aid, injury management, sports enhancement, athletic training and therapy services for athletes effective July 1, 2021 through June 30, 2022.
25. To approve the Assistive Technology Contract for the 2021-2022 school year at a cost of \$900.00.
26. To approve continued membership in the OHSAA for the 2021-2022 school year.
27. To approve the donation of \$3,072.00 from the Marion Local Athletic Boosters to the Athletic Dept. for laptops to be used in our swim and track programs.
28. To approve the Osgood Foundation Grant for \$1,836.00.
29. To approve the donation of \$325.00 to the Art Club from Moeller Brew Barn.
30. To approve the donation of \$500.00 to the Drama Club.
31. To approve the \$2,000 donation to the library from the Mercer County Civic Foundation.



32. It is recommended that the Marion Local Board of Education resolve to accept the following “then and now certificate.” It is hereby certified that both at the time of the making of this order and at the date of the execution of this certificate the amount required to pay this order has been appropriated for the purpose of this order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance. I recommend that the following invoice \$3,000 and over be authorized for payment by the Marion Local Board of Education.  
Invoice PJI-0142007 Vendor: Playcore Wisconsin Inc., dba GameTime  
Amt. \$3,915.90 Playground Equipment

33. To read for a second time and approve the following policies:  
1422 – Nondiscrimination and Equal Employment Opportunity – Administration  
1623 – Section 504/ADA Prohibition Against Disability Discrimination Based on Employment/Administration  
1662 – Anti-Harassment – Administration  
2240 – Controversial Issues  
2260 – Nondiscrimination and Access to Equal Educational Opportunity  
2260.01 – Section 504/ADA Prohibition Against Disability Discrimination Based on Disability  
2266 – Nondiscrimination on the Basis of Sex in District Programs or Activities  
3122 – Nondiscrimination and Equal Employment Opportunity – Professional Staff  
3123 – Section 504/ADA Prohibition Against Disability Discrimination Based on Employment/Professional Staff  
3220 – Standards-Based Teacher Evaluation  
3223 – Standards-Based School Counselor Evaluation  
3362 – Anti-Harassment – Professional Staff  
4122 – Nondiscrimination and Equal Employment Opportunity – Classified Staff  
4123 – Section 504/ADA Prohibition Against Disability Discrimination Based on Employment/Classified Staff  
4362 – Anti-Harassment – Classified Staff  
5517 – Anti-Harassment – Students  
6114 – Cost Principles – Spending Federal Funds  
6144 – Investments  
6325 – Procurements – Federal Grants/Funds

**21-38:**

Upon the Superintendent’s recommendation, Phil Moeller motioned that the Board of Education approve the Negotiated Agreement between the Marion Local Board of Education and the Marion Local Education Association effective July 1, 2021 through June 30, 2024. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

**21-39:**

Tim Pohlman, upon the Superintendent’s recommendation, motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Shannon

Everman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Everman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:26 p.m.

Mike Pohlman was invited into executive session at 7:55 p.m.

Heather Cramer, Tim Goodwin, and Nick Wilker were invited into executive session at 8:10 p.m.

Out of Executive Session: 9:02 p.m.

No action was taken.

The next regular board meeting will be on June 14, 2021 at 7:00 p.m.

**21-40:**

Jesse Rose motioned to adjourn the meeting at 9:03 p.m. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed