

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on May 13, 2019 at 7:00 p.m. in the Board Conference Room.**

Randy Bruns, Phil Moeller, Dave Moorman and Jesse Rose answered roll call by the Treasurer, Heather Cramer. Tim Pohlman was absent.

Dave Moorman motioned to approve the agenda. Phil Moeller seconded the motion. A roll call vote resulted as follows: Moorman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

#### **19-30:**

Jesse Rose motioned that the minutes of the Regular Meeting held on April 8, 2019 be approved as read. Dave Moorman seconded the motion. A roll call vote resulted as follows: Rose yea, Moorman yea, Moeller yea and Bruns yea. Motion passed.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- Summer technology in-services will be starting in June. A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>
- Attended staff building meetings at the elementary and high school. Discussed classroom technology for the end of the school year.

#### **Technology Purchases**

- Nearpod yearly website subscription renewal
- Adobe Creative Cloud yearly license agreement
- Chrome Go-Box

#### **Technology Issues/Concerns/Miscellaneous**

Planning to purchase Dell Chromebook model 3100 for 5th and 9th grade students for the 2019-2020 school year.

This is the first year the graduating class will be taking their Chromebooks with them after graduation.

- Students in 5th thru 11th grade will be turning in their Chromebooks for summer maintenance the last week of school.
- Category 1 ERate funding for the 2019-2020 school year has been approved. We will receive discounts on our internet charges.

*We will be moving forward with a new internet filter for next school year. We will be using LightSpeed.*

**Marion Local High School Principal, Tim Goodwin, submitted the following report:**

**Prom:**

Prom was held on April 13<sup>th</sup> . Thanks to the Junior Class and Mrs. Sue Bruns for coordinating this event. Congratulations to Tim Knapschaefer and Jill Schwieterman for being named this year's king and queen.

**Musical:**

Congratulations to Connie Brunswick, Mandy Koenig, Amanda Layer and all of the students for a wonderful rendition of *The Wizard of Oz*. An enormous amount of time and effort went into this production and it is much appreciated.



**FFA:**

Congratulations to Ashley Bergman and Kelsey Broering for earning their state degrees.

**Twenty Under Twenty:**

Hayden Kremer was recently honored by AMBE for this award for his impressive work/academic plan and progress.

**Teacher Appreciation Week:**

We recently celebrated this week and I would like to thank our teachers for their talents and their every-day dedication to our students.

**Upcoming events:**

- |            |  |
|------------|--|
| May 15     | Spring Arts Festival                         |
| May 17     | Seniors last day/graduation practice         |
| May 19     | Graduation                                   |
| May 22, 23 | Final Exams                                  |
| May 23     | Students last day                            |
| May 24     | Teacher Records Day/Staff appreciation lunch |

**Mr. Nick Wilker, K-8 Principal, submitted the following report:**

1. State testing went very well and was completed May 1<sup>st</sup>. We completed all testing in 4 mornings for grades 3, 4, 6, and 7, grades 5 and 8 had a 5<sup>th</sup> morning for Science. Thanks to our 1:1 Chromebook initiative, we can have all grade levels test at the same time to have as little disruption to our days as possible.
2. The elementary and middle school spring open house was Monday, April 29<sup>th</sup>. A very special thank you to Kim Bruns, Brad Spettel, and Amanda Layer for highlighting our student artistic and musical talents. There were also many other displays of student work throughout the building. Thank you to all of the staff, Spider, Pooch, Cody, Pam, and Sharon for their help in making this night a huge success. We had a huge crowd with many compliments on the night.
3. Thank you to our 5<sup>th</sup> grade students and their teachers for their Wax Museum presentation Friday, May 3<sup>rd</sup>. We had many parents and family members visit to hear their presentations.
4. Last week was national teacher appreciation week. I am very thankful daily for all of the work our teachers do to help all of our students each day.

Upcoming:

- May 20 – Academic Awards Assembly, 8:30am
- May 22 – 6<sup>th</sup>-8<sup>th</sup> grade awards assembly, field day
- May 23 – Last student day
- May 24 – Last teacher day

**Mrs. Heather Cramer, Marion Local Treasurer submitted the following report:**

The financial report for April 2019 was approved by the board. The report showed that \$406,928.32 was spent on 2 regular payrolls, \$213,912.33 was issued in warrant checks and \$136,913.80 in memo checks. Cash receipts for the month totaled \$626,232.78 and interest income was \$16,004.48.

**Motion Items**

**Exhibit 2**

Changes to Permanent Appropriations

- Please see report in your folder.

Changes to the Certificate of Estimated Resources

- Please see report in your folder.

**Additional Motion Items**

**Resolution of Necessity to Renew the Permanent Improvement Levy**

- There is a separate resolution to approve a necessity for a levy. It will be a renewal of the current permanent improvement levy of 1.8 mills for 5 years. The money collected from this levy is used for projects such as roof replacement/repairs, parking lot, chillers, phone system, entrance doors, and flooring. It can be used for any property, asset, or improvement with an estimated useful life of five years or more.

### **Unclaimed Funds & Outstanding Payroll Checks**

- Motion to move unclaimed funds of \$169.40 from the 007 Fund to the General Fund. There is also a motion to reconcile outstanding payroll items of \$280.87 and move the funds from the payroll account to the general checking account. Per Ohio Revised Code 9.39, if the funds are not claimed within a period of five years, the money shall revert to the general fund of the public office.

### **Summer Camps & Coaches**

- Motion to approve summer camps and coaches.

### **Appropriations**

- I reviewed the appropriation and revenue accounts to determine where adjustments were needed. The majority of the revenue changes were in real estate taxes collected, state funding due to less students taking career tech classes, special education excess costs reimbursement, open enrollment and miscellaneous income due to receiving Medicaid Cost Report Settlements for 2 fiscal years. As for expenses, the largest increase was in purchased services due to increased shared service costs through the Mercer County ESC, Community School Costs and propane. Most of the object levels decreased primarily due to overestimating medical leave expenses along with having quite a few dock days for FMLA, changes in insurance, less textbook costs, and less county auditor fees.

### **Wellness Committee Request**

- Last month I presented the Wellness Committee request for the board to consider paying \$50 to any employee who participates and completes the Wellness Initiative challenge again for the 2019-2020 school year.
- The plan will be very similar to last year but we did add the following screenings:
  - Type 2 Diabetes
  - Depression
  - Dental Exam/Cleaning
  - Hepatitis C Virus for people at high risk for infection and a one-time screening for adults born between 1945 and 1965
- The challenge will run from June 1, 2019 – May 31, 2020. The goal is to get more employees engaged in living a healthier lifestyle and visiting their doctor to determine risks in order to decrease insurance claims.

### **Other Informational Items**

#### **Five Year Forecast**

- I will email the five year forecast today but won't be able to send the written report until later.

## **2018 – 2019 Book Bills**

- 100% of K-8 book bills have been paid for the 2018-2019 school year.
- There is only 1 high school semester book bill outstanding but Barb expects it to be paid. Their final report card will be held until it is paid.

### **19-31:**

Dave Moorman motioned that the Treasurer's Report be approved as presented by Mrs. Cramer. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moorman yea, Rose yea, Moeller yea and Bruns yea. Motion passed.

### **19-32:**

Upon the Superintendent's recommendation, Jesse Rose motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.

### **19-33:**

Phil Moeller, upon the Superintendent's recommendation, motioned that the Board of Education approve the five-year forecast as presented by Mrs. Cramer. Dave Moorman seconded the motion. A roll call vote resulted as follows: Moeller yea, Moorman yea, Rose yea and Bruns yea. Motion passed.

## **Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

### **GRADUATION**

Graduation will be on May 19<sup>th</sup> at 1:00. Please let me know if you will be able to attend.

### **LAST DAY**

The students last day will be May 23<sup>rd</sup> and teacher work day is May 24<sup>th</sup>. There will also be a staff appreciation luncheon and awards ceremony at noon on the 24<sup>th</sup>.

### **19-34:**

Jesse Rose motioned to approve the items contained on the consent agenda for the regular meeting as presented. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.

1. To accept the resignation of Emily Henschen as a teacher effective July 31, 2019.
2. To accept the resignation of Lori Albers as the 8<sup>th</sup> Grade Girls Basketball Coach.
3. To accept the resignation of Deb Kremer as the 7<sup>th</sup> Grade Girls Basketball Coach.
4. To approve the resignation of Sherry Schoenlein as a Dishwasher.
5. To approve a one-year contract to Amanda DeMange as a part-time K-8 Assistant Principal.

6. To hire Connie Brunswick as a Part-time Guidance Counselor on a 55 day contract for the 2019-2020 school year per the established pay schedule.
7. To approve extended service days to the following for the 2019-2020 school year.
  - Matthew Begley – 10 days
  - Carol Bornhost – 5 days
  - Sue Bruns – 30 days
  - Lisa Brunswick – 5 days
  - Amanda DeMange – 10 days
  - Jenny Dippold – 20 days
  - Matt Elsass - \$3,000 stipend for extended days
  - Gail Mueller - \$3,000 stipend for extended days
  - Brad Spettel – 30 days
8. To hire Aaron Broering as a summer technology employee at \$8.55 per hour.
9. To hire Riley Bruns, Josie Kremer and Dane Goettemoeller as summer custodial employees at \$8.55 per hour, and Natalie Kramer at \$8.80 per hour.
10. To approve the Family Medical Leave Act to Carol Bornhorst retroactive to May 7 through May 24, 2019.
11. To approve the Flyer Football camp operated by Tim Goodwin on May 28-31, 2019.
12. To approve the Lady Flyer Basketball camp operated by Beth Streib on June 17-20, 2019.
13. To approve the Summer Hoops Basketball camp operated by Kurt Goettemoeller on June 3-6, 2019.
14. To approve the Volleyball camps operated by Anthony Chappel on June 11-13, July 29-31 and July 15, 16, 22, 23, 29 & 30, 2019.
15. To approve the following Summer Camp Advisors:
  - Football – Dan Koenig-\$200, Greg Bruns-\$200, Jacob Sherrick-\$200, Rod Pleiman-\$200, Cody Smith-\$50, Todd Ashbaugh-\$200, Jack Homan-\$100, Kyle Muhlenkamp-\$200, Ryan Koenig-\$200, Kyle Koenig-\$200, Tim Goodwin
  - Girls Basketball – Treva Fortkamp-\$150, Maria Moeller-\$200, Kelsey Koenig-\$200, Brooke Homan-\$200, Heidi Rethman-\$200, Beth Streib-\$250
  - Boys Basketball – Kurt Goettemoeller-\$500, Chad Cramer-\$1,000, Matt Everman-\$200, Dane Goettemoeller-\$200, Alex Eyink-\$200, Brady Ronnebaum-\$200, Jacob Sherrick-\$200
  - Volleyball – Margo Chappel-\$500, Mary Lou Bruns-\$250, Kara Evers-\$125, Renee Wilker-\$75, Erica Oldiges-\$75, Erica Schulze-\$150, Kyle Grabowski-\$150, Brooke Winner-\$150, Anthony Chappel.

16. To approve the following band camp volunteers: Nick Simon, Danielle Rhonemus, Jackson Riffle, Anna Ruckman, Matthew Begley, and Ashley Schneider.
17. To approve the Student Handbook Changes as presented by the principals.
18. To approve that Marion Local will not be offering Middle School Career Technical programming to the 7<sup>th</sup> grade students during the 2019-2020 school year due to funding limitations, space limitations, and time constraints.
19. To approve a \$50 payment to any Marion Local employee who successfully completes the Wellness Initiative Program effective June 1, 2019 through May 31, 2020.
20. To approve the Assistive Technology Contract for the 2019-2020 school year at a cost of \$900.00.
21. To approve to pay Becky Bruns for running the track timing system for the 2019 track season at a rate of \$125.00 per meet.
22. To approve the contract with Rehabilitative Services, Inc. for service of certified athletic trainers, physical therapists and other appropriate personnel in order to provide on-site first aid, injury management, sports enhancement, athletic training and therapy service for athletes effective July 1, 2019 through June 30, 2020 at a cost of \$15,000.00.
23. Approve to move \$169.40 from fund 007 Unclaimed Funds to fund 001 General Fund and to move outstanding payroll checks of \$280.87 exceeding five years out of the payroll account into the general checking account.
24. To approve the estimate from Howland Asphalt Sealcoating LLC, Leesburg, OH for crack fill, seal, striping, and asphaltting parking lot at a cost of \$21,486.00.
25. To approve the purchase of a 2019 Blue Bird 84-Passenger school bus from Cardinal Bus Sales at a cost of \$88,400.00.
26. To approve the purchase of 157 Dell Chromebooks from Sterling at a cost of \$37,994.00.
27. To change the July Regular Board meeting date to July 15, 2019.

**19-35:**

Dave Moorman motioned to approve the resolution declaring it necessary to levy a renewal tax in excess of the ten-mill limitation and requesting the county auditor to certify matters in connection therewith. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moorman yea, Rose yea, Moeller yea and Bruns yea. Motion passed.

**19-36:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Dave Moorman seconded the motion. A roll call vote resulted as follows: Moeller yea, Moorman yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:51 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin and Nick Wilker were invited into executive session.

Out of Executive Session: 8:30 p.m.

**19-37:**

Jesse Rose motioned to adjourn the meeting at 8:31 p.m. Dave Moorman seconded the motion. A roll call vote resulted as follows: Rose yea, Moorman yea, Moeller yea and Bruns yea. Motion passed.