

Marion Local Board of Education

Minutes of the Regular Meeting held on February 10, 2020 at 7:00 p.m. in the Board Conference Room.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Heather Cramer.

Phil Moeller motioned to approve the agenda, Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

20-12:

Tim Pohlman motioned that the minutes of the Organizational Meeting and Regular Meeting held on January 13, 2020 be approved as read. Shannon Everman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Everman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Recognition of visitors:

Wright State University Lake Campus students Kara Evers, Kristen Grieshop and Kyle Francis were present to observe a school board meeting for their college class.

Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development

- Winter technology in-service opportunities are continuing. A list of sessions are available at <http://www.marionlocal.org/in-service-schedule.html>
- Attended staff building meetings at the elementary and high school. Discussed
 - How students can change screen brightness on their Chromebooks
 - New Google quick launch feature
 - How teachers can check to see if websites are blocked as a student.

Technology Purchases

- 24 Desktop Computers for middle school teachers.
- 95 Chromebook carrying cases for the 2020-2021 school year.

Technology Issues/Concerns/Miscellaneous

- Working on Erate form 471 for FY20
- Starting to plan our summer maintenance tasks and purchases.
- Looking at different options for classroom projectors and interactive displays.



**Marion Local High School Principal, Tim Goodwin, submitted the following report:
Weighted Grades and Val/Sal Proposal:**

- Discussion on potential changes. (See handout)

Scheduling:

Mrs. Dippold has met with all of the classes as a group and is now in the process of meeting with individuals regarding next year's schedule.

8th Grade Orientation:

Mrs. Dippold met with 8th grade students and their parents on Tuesday, January 28th. This meeting provided information on scheduling, graduation requirements, and general information about high school.

Blood Drive:

The Student Council hosted a blood drive on Wednesday, February 5th. Around 31 units of blood were collected. Thanks to the Student Council and Mrs. Dippold for organizing this event.

Coming Home:

Congrats to Reece Hess for being named Coming Home King at the recent dance.

Upcoming events:

Feb 20	Journalism to Sidney Daily News
Feb 20	Freshman to Mercer Health
Feb 25	ACT Testing for Juniors
Feb 27	JETS Team to ONU
Mar 5	Juniors to Career Connection @ WSULC
Mar 9	Band/Choir Concert

Mr. Nick Wilker, K-8 Principal, submitted the following report:

1. The state Board of Education awarded Marion Local Elementary the "Overall A Award" for our accomplishments on the state report card from data collected during the 2018-2019 school year. The banner is hanging in the main entrance of the elementary.



2. We kicked off our Kindness Week initiative last Friday. We held an assembly where we heard from Mrs. Leah Fullenkamp from Ft. Loramie speak about how small acts of kindness made a huge impact on her family when her husband was unexpectedly killed in a farming/traffic accident. We are also hosting a coin drive called Pennies for Patients for the Leukemia and Lymphoma Society. Students are making cards for families who have either lost a loved one or have a loved one suffering from cancer. We are also having dress up days each day this week to highlight our kindness days.
3. Our 7th grade students completed the DARE program that was held in January. I would like to thank Deputy Donald Bird for teaching the students and the Mercer County Sheriff's Department for making this program available to our students.
4. Our 7th and 8th grade boy's and girl's basketball teams are finishing up their seasons. I would like to thank Jessie Kramer, Macy Griesdorn, Ben Salazar, Jacob Sherrick, and David Koenig for coaching this season.

Upcoming:

Feb 14 & 17 – No School

Feb 24 – Mercer County Spelling Bee

Mr. Rod Pleiman, MLEA, submitted the following report:

The following teachers submitted information regarding what is happening in their classrooms:

Paul Utendorf

- In 6th grade math students have been learning a lot about ratios and proportions. We just recently started a car project where students have a budget to buy their first car. They learn how expensive it is to maintain a vehicle. We talk about loans, insurance, monthly payments, gas mileage, and other random expenditures.

Matthew Begley

- 8th graders are cutting out their car blanks and will be designing their cars this week
- Exploratory is finishing up TIG welding and getting ready to start MIG welding
- Woodworking is working on their second project in the shop
- Basic drafting is finishing up their second drawing and starting their third

Kim Droesch

- The 4th grade students have been learning how people in Ohio have helped during the Civil War.

Karla Huwer

- 8th grade students Lauren Kuck, Emma Pleiman, and Ally Mescher were recently published in the Young Writers Crazy Creatures collection. Each student wrote a mini saga in which they had to use their creativity to describe a crazy creature in 100 words or less.

Greg Bruns

- 2nd thru 6th graders just did their mid-year PACER Test to check for aerobic endurance increases. The students are doing very well.

Stephanie Kramer

- Grades 7-12 are hard at work preparing for their March concerts. HS Choir will be performing on March 9th and JH Choir on March 17th.
- Grades K-6 are beginning a poster project to highlight Music in Our School's Month (March).

Beth Mescher

- 5th graders have mastered how to write a five paragraph opinion essay!! They've come along way this year!!

Jeanna Heitkamp

- 3rd Grade Enrichment: We're reading the book, "Box Car Children" and the students are starting a Genius Hour project, where they get to investigate any topic they're interested in.
- 4th Grade TAG Math: We're working with fractions, adding/subtracting and putting them in simplest form, mixed numbers, etc.
- 5th Grade TAG Math: Working on multiplying and dividing fractions & mixed numbers.
- 6th Grade TAG Math: We just finished up our Expressions/Equations/Inequalities unit. The kids will review ratios and proportions and then jump into the Statistics and Probability unit.
- 7th Grade STEM: This 3rd quarter group are learning how to program Boe Bots. At the beginning of March the top STEM kids will travel to Minster to compete against the students there. They will also work with flying drones and using Turing Tumble tables as additional enrichment at this "friendly competition"

Brenda Rodeheffer

- 4th Grade Math: The students have been working on finding all of the factors for a whole number 1-100, listing multiples of whole numbers 1-100, and determining whether a whole number 1-100 is a prime or composite number.

Mandy Lehmkuhl

- 3rd graders are beginning their children's book projects. They pick a cover of a book and create their own story to go with it. They illustrate pictures for their book in art. They will later read their books to 2nd graders. Then, we will get the original books from the library and read those.

Terri Berning

- We made rocks out of food and the students had a ball.

Kim Bruns

- Kindergarten is learning about coloring mixing and using this knowledge to make a bird nest/house collage.
- 1st Grade is making clay heart project for their parents.
- 2nd Grade is drawing dinosaur fossils. They will use the wax resist technique to 'age' their drawings.
- 3rd Grade is drawing fantasy castles. They are using a variety of materials (colored pencils, chalk, and watercolor) to add color to the drawing.
- 4th Grade is making stencil plates in which they are using cut-out paper snowflakes as a stencil to paint around. This adds a custom decorative design to their clay plate as they experiment with underglazes for the 1st time.
- 5th Grade is making self-portraits. Students are studying themselves in the mirror and are learning about basic proportions and lines of symmetry within the face.
- 6th Grade is learning about Australian Aboriginal art and are using a dot technique to make their own paintings of aquatic animals.
- 7th Grade is glazing or painting their clay projects. Students took full ownership of the artistic process as they are the ones who choose their subject and building techniques as well as decisions affecting the surface treatment of the clay project.

Mandy Koenig

- 1st grade - learning how to type using home row and keeping the hands on the correct sides of the keyboard & starting to type sentences
- 2nd - have now type two poems they wrote in home room and used the font style, color and size features in Word
- 3rd - working on an All About Me PPT, will be presenting soon.
- 4th - Did a collaborative project with Mrs. McMurray typing a Kindness Superhero Story. They made a superhero avatar that will be used alongside their stories in a book. They also made a trading card for their superhero.
- 5th - We have been focusing on Digital Citizenship, right now the main focus is cyber bullying.
- We did take a break around Christmas to complete the Dance Party activity on CODE.org.

Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:

The financial report for January 2020 was approved by the board. The report showed that \$409,355.19 was spent on two regular payrolls, \$268,296.96 was issued in warrant checks and \$156,951.31 in memo checks. Cash receipts for the month totaled \$648,275.62 and interest income was \$11,716.90.

Motion Items

Permanent Appropriations

- Increase Transfers & Advances \$200,000 to transfer to PI Fund
- Increase 002 Bond Retirement Fund \$96,305.49 to transfer remaining balance to 002 Bond Retirement - OSFC Bond

Estimated Resources

- Increase 002 Bond Retirement Fund – OSFC Bond \$96,305.49

Additional Motion Items

Budget Commission Rates

- Move to accept rates as determined by the budget commission. New tax valuations were received from the county auditor and our valuation increased by \$2,726,010 to \$125,187,250. Since valuations went up our effective millage decreased. Changes include decreases to the following:
 - Bond Levy (1995) – 1.4 mills to 0 mills – Paid in full 12/19
 - Emergency Levy – 9.8 mills to 9.7 mills

The new effective rate is 28.2 mills plus inside millage of 4.5 mills totaling 32.7 mills. This is a decrease of 1.5 mills from 34.2 mills.

035 Termination Benefits Transfer

- Approve the transfer of severance pay funds to prepare for potential retirements. Funds to be transferred this year amount to \$23,626.67 which is 2.5% of total gross payroll for calendar year 2019 less fund carryover. This will result in a fund balance of \$127,308.07. We have had minimal retirements the last several years and do not expect many, if any, again this year.

Medicaid Cost Report

- Motion to approve Rea & Associates for our Medicaid audit for the cost report date ending 2019, 2020 and 2021 at a cost not to exceed \$1,425 per year. Only a change in the scope of work will raise this price.

Other Informational Items

Casino Tax Revenue

- We received \$23,240.79 from casino tax on January 31st. This is up from the \$22,384.65 we received last year. For fiscal year 2019-2020 we received a total \$47,221.91 which is about \$3,125 more than I forecasted. This was also an increase from the \$45,796.00 we received in fiscal year 2018-2019. The next receipt will be at the end of August.

Records Commission Meeting

- We will be holding our annual records commission meeting next month at 6:45 before the regularly scheduled meeting. This committee includes Randy, Mike and I. This meeting is held to approve all records disposed of in the last fiscal year. The only records we have disposed were within our records retention schedule or paper duplicates of items that are also maintained digitally.

IDEA Part B & Title I Public Hearing

- We will be holding a public hearing during the regular March meeting to discuss district plans for 2020-2021 for Title I and Individuals with Disabilities Education Act grants and allow for feedback regarding how the money is spent.

20-13:

Tim Pohlman motioned that the Treasurer's Report be approved as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moeller yea, Everman yea, Rose yea and Bruns yea. Motion passed.

20-14:

Upon the Superintendent's recommendation, Jesse Rose motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

20-15:

Phil Moeller, upon the Superintendent's recommendation, motioned that the Board of Education accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:

STAFFING

On the consent agenda is a motion to hire Treva Fortkamp as groundskeeper on an as needed basis, and approve Rachel Elking as a volunteer for the softball program.

SCHOOL CALENDAR

On the consent agenda is a motion to approve the school calendar for the 2020-2021 school year.

CHAPEL HILL

On the consent agenda is a motion to approve the contract with Chapel Hill preschool for the use of one room during the 2020-2021 school year at the amount of \$2,000.

FMLA

On the consent agenda is a motion to approve FMLA for Mrs. Sandy Bruns until March 1st and Marcia Tebbe until February 26th.

FARM LEASE

On the consent agenda is a motion to approve the Farm Lease agreement with Dave Pohlman for 1 year consisting of 9 acres at \$225 per acre.

DONATION

On the consent agenda is a motion to accept the donation of \$1,000 for the drama club.

FIELD TRIP

On the consent agenda is a motion to approve the field trip to the District Ag. Sales contest on Feb. 11th.

FRANKLIN B. WALTER

The Franklin B. Walter banquet is April 15th. You can pencil in 6:30 as the start time.

PARKING LOT

We will conduct a pre-bid meeting on February 27th and all bids need to be submitted by March 5th. Heather, Pooch, and I will have a recommendation ready for the March 9th Board meeting. Parking lot project will be completed this summer.

CALAMITY DAYS: Currently we have used four calamity days.

20-16:

Shannon Everman motioned to approve items contained on the consent agenda for the regular meeting as presented. Jesse Rose seconded the motion. A roll call vote resulted as follows: Everman yea, Rose yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

1. To hire Treva Fortkamp as Groundskeeper on a one-year contract on an as needed basis at a rate of \$12.50/hr.
2. To approve the Family Medical Leave for Sandra Bruns until March 1, 2020.
3. To approve the Family Medical Leave for Marcia Tebbe until February 26, 2020.
4. To approve Rachael Elking as a volunteer for the softball program.
5. To approve the school calendar for the 2020-2021 school year.
6. To approve the donation of \$1,000 to the Drama Club.
7. To approve the field trip for Ag students to the District Ag Sales Contest in Preble Shawnee on February 11, 2020.
8. To approve the contract with Chapel Hill Preschool for the use of one room for the Preschool for the 2020-2021 school year at a cost of \$2,000.
9. To approve continued funding of the Termination Benefits Fund at a rate of (2.5%) two and one half percent times total gross payroll for the calendar year 2019, as stated on the W-2 final report. The calculated maximum amount for this year's fund is \$127,308.07. Using the current balance of the Termination Benefit Fund 035 fund of \$103,681.40 and subtracting that from the approved new amount for fund 035 equals a net transfer of \$23,626.67 from 001 to fund 035 for fiscal 2019/2020.

10. To approve the Farm Lease Agreement with Dave Pohlman for one (1) year consisting of 9 acres commencing on April 1, 2020 and ending on March 31, 2021 at a rate of \$225 per acre.
11. To accept the estimated quote of REA & Associates to verify data reported on the Medicaid School Program Agency Cost Report. This is required of all Special Education program expenses qualifying for Medicaid reimbursements. The fee for the service described is estimated not to exceed \$1,425 for cost report date ending 2019, 2020 and 2021.

20-17:

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education enter into Executive Session for the Treasurer's evaluation. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:25 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin and Nick Wilker were invited into executive session.

Time In: 7:25 p.m. Time Out: 9:12 p.m.

Heather Cramer was invited back into executive session at 9:18 p.m.

Out of Executive Session: 9:42 p.m.

No action was taken.

The next regular Board meeting will be held on March 9, 2020 at 7:00 p.m.

20-18:

Phil Moeller motioned to adjourn the meeting at 9:43 p.m. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.