

Marion Local Board of Education

Minutes of the Regular Meeting held on August 10, 2020 at 7:00 p.m. in the Board Conference Room.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by Treasurer, Heather Cramer.

Jesse Rose motioned to approve the agenda. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

A public hearing was held to reemploy Marcia Tebbe as an Aide. Her reemployment was discussed and no issues were raised. A motion to reemploy Marcia was approved in the consent agenda.

20-51:

Tim Pohlman motioned that the minutes of the Regular Meeting held on July 13, 2020 be approved as read. Shannon Everman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Everman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Marion Local Technology Coordinator, Michelle Mescher, submitted the following report; Technology Purchases

- 20 Chromebook screens for student replacement

Technology Issues/Concerns/Miscellaneous

- Chromebooks will be handed out to students on the first day of school.
- Thanks to Jeanna Heitkamp, Natalie Pohl and the entire custodial staff for helping to get everything ready for the first day of school.

Marion Local High School Principal, Tim Goodwin, submitted the following report: Tri-Star Awards – Class of 2020

Congratulations to Spencer Homan and Seth Bohman for winning skills gap grant contest put on by Tri-Star.

Summer Maintenance:

I would like to thank Kevin Hartings, Marilyn Bomholt, and Linda Zumwald for their efforts this summer in preparing the high school building for the new school year.

Upcoming events:

August 24th Staff Meetings and Open House
August 26th First day of school

Marion Local K-8 Principal, Nick Wilker, submitted the following report:

1. We have had a good number of teachers attending a series of professional development offerings through the ESC. I'd like to thank all the staff who have taken time out of their summer to grow professionally.
2. Thanks to the maintenance staff: Pooch, Spider, Cody, Pam, and Sharon, for doing a great job getting the building ready for the upcoming school year.
3. We purchased 30 sets of cabinets from the New Bremen Elementary School auction. Cody and Pooch have worked on getting these installed the last couple weeks. They are a great enhancement to our 2nd-4th grade classrooms.



4. Fall open house is planned for Monday, August 24th. This is an important night for our students to meet their new teachers, bring any supplies to school they wish to put in their desks or lockers, and collect schedules. In light of the public health concerns we have devised a schedule to help reduce the number of people in the building. We are asking families to only bring one parent and only students who will attend school in the fall. We would also like to split the evening up according to family last names:
 - a. Families with last names beginning with A-H between 6:30-7:10pm
 - b. Families with last names beginning with I-Q between 7:10-7:50pm
 - c. Families with last names beginning with R-Z between 7:50-8:30pm
5. As part of our district reopening plan, we have asked families, if they are able, to drive their students to school to help alleviate some of our bus crowding. In the district newsletter is a map showing drop off locations for students based on grade level to space students out as they enter the building.
6. Remote education – we hope that we do not need to move to this style of learning during the 20-21 school year. If we would, the teachers will work on creating one platform where students and parents will be able to access calendars for due dates and all work assignments. There will also be many more opportunities to engage with teachers through video-based instruction.
7. The playground is complete! We have had many families enjoying the new playground since its completion. We are very proud of this project as it has really become a community investment. Thanks to the PTO for their time and investment as well as to the community who supports all of our school fundraisers which was a portion of the funding of this project.

Upcoming events:

- August 24 – Back to School Night/Open House, 6:30-8:30pm
August 26 – First day of school
August 26-28 – Kindergarten Orientation
August 31 – First full day of kindergarten



Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:

The financial report for July 2020, including the additional reports provided, was approved by the board. For the month, expenditures totaled \$948,322.35, cash receipts were \$1,724,215.02 and interest income was \$3,462.52.

Motion Items

Changes to Temporary Appropriations

- Increase Fund 001 - Transfers & Advances \$10,000 for advance to new Fund 510 – Governor’s Emergency Education Relief Funds.
- Increase Fund 461 Vo-Ag 5th Qtr. Grant \$108.80 to match the 2020-2021 CCIP allocation.
- Increase Fund 467 \$16,500 for return advance to General Fund for salaries.
- Establish new special cost center for Fund 572 – Expanding Opportunities for Each Child Grant (572-9121) at \$1,516.04.
- Establish new fund for 510 – Governor’s Emergency Education Relief Funds at \$39,955.43 plus an additional \$10,000 for return advance to General Fund.

Changes to the Certificate of Estimated Resources

- Increase Fund 001 - Transfers & Advances \$10,000 for return advance to new Fund 510 – Governor’s Emergency Education Relief Funds.
- Increase Fund 019 ARCOP Grant \$400 – missed on initial report.

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Additional Motion Items

Public Hearing

- There will be a public hearing at the beginning of the meeting to discuss the reemployment of Marcia Tebbe as a transportation aide. Marcia retired May 31, 2020 and would begin a new contract on the first day of school, August 26, 2020. The motion to approve Marcia’s reemployment is in the consent agenda.

Classified Salary Schedule

- You are being asked to reapprove the Classified Salary Schedule. Due to some changes in contracted hours, part-time categories were changed to correlate.

Other Informational Items

Treasurer’s Report

- Due to converting to the State’s Redesign software and starting a new fiscal year, I have decided to change my monthly report. I have listed the reports I would like you to approve on the agenda. I plan to email you the monthly financial reports that you will be asked to approve prior to the meeting so that you have time to review them and ask any questions. Please let me know if there is any additional information that you would like to see.

COVID Financial Impact

- I created a financial report to attempt to see what the financial impact of COVID was on FY 2020. This is a rough estimate because I did not dig into each account. I looked at the difference between March – June of FY 2019 and FY 2020 and tried to determine what amounts were due to COVID. Some of this could be due to timing or negotiated costs. Due to the state funding reduction and other lost revenue, we lost approximately \$176,300 in revenue. However, we were able to save on expenses such as sub costs, student summer workers, spring supplementals, field trip and sports bus driving, supplies, electricity, propane, bus fuel, bus repair and maintenance, and professional meetings. However, we did have additional expenses in unused personal leave and unemployment. Therefore, we saved approximately \$88,700 in expenditures for a net loss of \$87,600.
- Food Service – Revenue was down about \$73,500 along with a reduction in expenditures of \$56,750 (mostly food, supplies and sub costs) for a net loss of \$16,750. COVID definitely hurt the cash balance of the food service fund but still have a beginning cash balance of \$64,514.41.
- FY 2021 – Revenue will be down about \$86,000. State funding is expected to decrease \$163,744 but we will receive grants for the following: ESSER Grant \$37,871.28 and the Coronavirus Relief Fund (CRF) Grant of \$39,955.43. However, the CRF Grant has to be

expended by December 31, 2020 which might limit the amount we actually receive if we don't have enough eligible expenditures. We have had some minor expenditures preparing for the new school year in sanitizer, bottle filling stations, cleaning supplies and tables for the commons. We will definitely have more expenditures as the school year progresses.

Capital Conference

- The 2020 OSBA Capital Conference and Trade Show will be held as a virtual event due to concerns about the COVID-19 pandemic and the state of Ohio regulations. Details are being finalized and should be released sometime in August.

20-52:

Shannon Everman motioned to approve the following reports as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Monthly Bills: Reports: Disbursement Summary Report

Financial Report: Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

Investments: Report: Investment Report

Changes in Estimated Resources and Appropriations: Reports: FY 2021 Estimated Resources and FY 2021 Temporary Appropriations

Treasurer's Monthly Financial Report

20-53:

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education approve changes to the Temporary Appropriations and Certificate of Estimated Resources. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:

STAFFING

Included on the consent agenda is a motion approve the re-employment of Marcia Tebbe as bus aide, Michelle Kessen as Co- junior high faculty manager, and Jeanna Heitkamp as Technology assistant. Also to approve Luke Moorman and Kyle Francis as volunteers for football and Justin Albers for basketball.

CCD CONTRACT

Included on the consent agenda is a motion to approve the contract with St John the Baptist Church for CCD classes for the 2020-2021 school year at a cost of \$3,170.00. The classes begin on September 9, 2020 and ending on April 18, 2021.

SUBSTITUTE BUS DRIVERS

Included in the consent agenda is a motion to approve a list of substitute bus drivers for the 2019-2020 school year. The drivers consist of Dan Koenig, Bill Elking, Brad Everman, Linda Broering, and Eric Prenger.

BUS ROUTES

Included on the consent agenda is a motion to approve bus routes for the 2020-2021 school year.

CLASSIFIED SALARY SCHEDULE

Included on the consent agenda is a motion to approve the classified salary schedule for the 2020-2021 school year.

REMOTE LEARNING PLAN

On the consent agenda is a motion to approve the “Remote Learning Plan”. This was a requirement for each district if remote learning is needed.

POLICIES

On the consent agenda is a motion to approve policy 2266 Title IX and policy 8450.01 Protective facial Coverings with only one reading for the purpose of meeting a deadline.

C. Advisory Items

None

D. Informational Items

NEW SCHOOL YEAR

We continue to prepare for the start of the 2020-2021 school year. The entire staff will come in August 24th in the morning for in-service with **open house** (specific scheduled times depending on families last name) from 6:30-8:30 p.m.

SAFETY WEEK

September is National Preparedness Month, a nationwide coordinated effort encouraging families to take simple steps to prepare for emergencies in their homes, businesses, and schools. We will conduct our safety week September 8-11.

CLASSROOM ADDITION STUDY

With increased enrollment in our future. I have been working with Garmann Miller Architects to develop a solution to add two new classrooms to the west of our current Kindergarten classrooms. We are expecting approx. 100 incoming kindergarten students for the 2021-2022 school year.

GOALS FOR THE YEAR

- Increase student Achievement.
- Be fiscally responsible to our tax payers.
- Continue to build trust in the community.
- Develop plans for an anticipated increase in enrollment for incoming classes.
- Proceed with our plan to implement the recommendations from our building assessment, and maintain our facilities in a fiscally responsible manner.
- Continue establishing guidelines for educating students at a high level in response to COVID-19, that give our students the best opportunity to learn whether at school or through remote learning.

20-54:

Jesse Rose motioned to approve the motions contained on the consent agenda for the regular meeting as presented. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

1. To reemploy Marcia Tebbe as an Aide on a one-year contract per the established pay schedule.
2. To hire Michelle Kessen as a Co-Jr. High Faculty Manager on a one-year contract per the established pay schedule.
3. To hire Jeanna Heitkamp as a Technology Assistant for a stipend of \$3,000.00 or the 2020-2021 school year.
4. To approve the list of substitute bus drivers for the 2020-2021 school year as per the established pay schedule.

Linda Broering	Dan Koenig
Bill Elking	Eric Prenger
Brad Everman	
5. To approve Luke Moorman and Kyle Francis as a volunteers for football and Justin Albers for basketball.
6. To reapprove the Classified Salary Schedule for the 2020-2021 school year.
7. To approve the bus routes for the 2020-2021 school year per the exhibit.
8. To approve the contract with St. John the Baptist Church for 25 classrooms for religious education on Wednesday nights commencing September 9, 2020 and concluding April 18, 2021 at a cost of \$3,170.00.
9. To approve the Remote Learning Plan for Marion Local Schools.
10. To read and approve through one emergency reading the following:
 - Policy 2266 – Title IX Regulations – Nondiscrimination on the Basis of Sex in District Programs or Activities.
 - Policy 8450.01 – Protective Facial Coverings During Pandemic/Epidemic Events

20-55:

Upon the Superintendent’s recommendation, Phil Moeller motioned that the Board of Education enter into Executive Session to discuss the employment of a public employee. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:39 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin, and Nick Wilker were invited into executive session.

Out of Executive Session: 9:59 p.m.

No action was taken.

The next regular board meeting will be on September 14, 2020 at 7:00 p.m.

20-56:

Shannon Everman motioned to adjourn the meeting at 10:00 p.m. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.