

Marion Local Board of Education

Minutes of the Regular Meeting held on April 14, 2025 at 7:00 p.m. in the Board Conference Room.

Meeting was called to order by President, Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Ryan Goldschmidt.

Jesse Rose motioned to approve the agenda. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

25-38:

Shannon Everman motioned that the minutes of the Regular Meeting held on March 10, 2025 be approved as read. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Rose yea, Moeller yea and Bruns yea. Motion passed.

Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: **Technology Purchases**

- Microsoft yearly license agreement
- Adobe Creative Cloud yearly license agreement
- 25 Desktop computers for the middle school teachers
- 4 Laptops for staff

Technology Issues/Concerns/Miscellaneous

- Planning to purchase Dell Chromebook model 3120 for 5th and 9th grade for the 2025-2026 school year along with cases.
- Updating our media cart for the high school gym to connect to the gym speakers.

Marion Local High School Principal, Tim Goodwin, submitted the following report: **Franklin B Walter:**

Congratulations to Austin Niekamp for being this year's nominee from Marion Local. Laden Delawder was Simon's teacher of influence.

Hope Week:

Thanks to Mrs. Dippold and the Hope Squad for organizing activities that culminated in a guest speaker speaking about perseverance and kindness. The week concluded with a "Hope Walk".

ODE Award:

We recently received signage from the governor regarding the HS being named as a 5-star school. I would like to congratulate our students and staff on this distinction.

Musical:

Congratulations to Connie Brunswick, staff and all of the students for putting on a wonderful show entitled “**All Shook Up**”.

**Upcoming events:**

April 14,15,23,24,28,29

April 26

May 7

May 14

State Testing

Prom

Senior Awards

Spring Arts Show

Marion Local K-8 Principal, Kelli Thobe, submitted the following report:

- Congratulations to the staff and students for earning the 5-Star recognition from the state for their hard work, dedication, and success!

- 7th Grade students: Coltin VanGundy, Gus Bruns, Henry Hoying, and Isaac Tobe collaborated and designed adjustable chair risers and an adjustable foot stool for Mayah Schwieterman to be able to sit at a student desk. Students were recognized for their efforts by Mercer County DD.

- Ms. Stephanie Kramer was awarded the Joseph Wolph Foundation Grant which will provide her with funds to purchase musical instruments for her classroom.

- Staff Updates:
 - 2nd Grade: Mrs. Jill Schwieterman
 - 4th Grade: Mrs. Madison Sherrick
 - Intervention Specialist: Ms. Kelli Homan
 - Title Reading: Mrs. Marie Wynn

- Spring Open House will be held Monday, May 5
 - K-2 will have musical performances and artwork on display
 - 3-8 will have artwork on display

Upcoming Events:

- April 10-13 - gr. 7-12 Drama production

Upcoming State Test schedule:

April 29 & 30 - Math (grades 3-8)

May 1 & 2 - Science (grades 5 & 8)



Mr. Ryan Goldschmidt, Marion Local Treasurer, submitted the following report:

The financial report for March 2025 including reports provided, was approved by the board. For the month, expenditures totaled \$1,487,900.21, income was \$2,213,763.71 and interest income was \$153,973.34.

Motion Items

Permanent Appropriations

- Increase Fund 001 Object 500 – Supplies and Materials by \$150,000
- Increase Fund 499 – Miscellaneous State Grant by \$4,096.92

Estimated Resources

- Increase Fund 499 – Miscellaneous State Grant by \$4,096.92

OCBOA 34 Statement Preparations

- Approve Carol M. Riggle, CPA as our GASB 34 Cash Basis Financial Statements consultant for one year at the cost of \$2,600.

Workers Compensation TPA

- Ask you to approve Sedgwick as our Third-Party Administrator at a cost of \$375 for the 2026 calendar year.

Frontline Education Software

- Ask you to approve the annual renewal of Frontline Education software, the budget and forecast software, at a cost of \$17,892.26 for the 2025-2026 contract year. This allows me to work through simulations with our forecast as well as help with our budget and appropriations. There are many webinars throughout the year that help me decipher changes to school funding, etc. I upload monthly actual financial information to update from estimates to actuals. Through work with our consultant, I am able to work through changes to state funding and review our historical trends as a district.

Transfer of Funds to Capital Project Fund

- Approve \$500,000 transfer from 001 General Fund to 070 Capital Project Fund for upcoming repairs and capital expenses.

Other Informational Items

Five Year Forecast

- I will present the updated five-year forecast at the May board meeting along with necessary changes to appropriations and estimated resources.

Donations

- Multiple Donations totaling \$1,500 for Hope Squad T-Shirts.
- Ernst Apparel \$394 to the Track Camp Fund.

25-39:

Shannon Everman motioned to approve the following reports as presented by Mr. Goldschmidt. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Monthly Bills: Reports: Disbursement Summary Report

Financial Report: Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

Investments: Report: Investment Report

Changes in Estimated Resources and Appropriations: Reports: FY 2025 Estimated Resources and FY 2025 Permanent Appropriations

Treasurer's Monthly Financial Report

25-40:

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Moeller yea, Everman yea and Bruns yea. Motion passed.

Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:
STAFFING

On the consent agenda is a motion to accept the retirement of Sherry Schoenlein as bus driver effective July 31st, resignation of Jill Geisendorf as Physical Education teacher, hire Madison Sherrick as a teacher, Kelli Homan as a teacher, and Marie Wynn as a teacher.

CONTRACTS

On the consent agenda is a motion to approve the list of multiple employees up for contract renewal. The list includes certified, non-certified, and admin./supervisors. You are asked to approve the list of contracts and volunteers for football, golf, cross country, and volleyball.

POLICIES

On the consent agenda is a motion to approve the listed policies as recommended by NEOLA for their first reading.

FIELD TRIP

On the consent agenda is a motion to approve the FFA trip for the State FFA General Livestock contest in Columbus retroactive to March 22nd.

GRADUATES

On the consent agenda is a motion to approve the list of prospective graduates for the class of 2025. (exhibit on the table)

ESC AGREEMENT

On the consent agenda is a motion to approve the agreement with the Mercer County ESC for the 25-26 school year.

FMLA

On the consent agenda is a motion to approve FMLA for Mrs. Caitlin Homan effective February 19th through May 11th.

DONATIONS

On the consent agenda is a motion to accept the donation from OPPAC, IOS, Moeller Trucking, and Leugers Insurance to the Hope Squad, a donation from 3-Way Machine and Tool to the Athletic Dept. for the boys' basketball team expenses, a donation from Ernst Apparel to the track camp fund, and finally an anonymous donation to the drama club.

JUNE BOARD MEETING

On the consent agenda is a motion to change the regularly scheduled board meeting from June 9th to June 16th.

FINANCIAL ITEMS

On the consent agenda it a motion to approve the Group Workers Comp., approve Carol Riggle as our GASB 34 Cash Basis financial statement consultant, and approve the payment of invoices to McGraw Hill in the amount of \$3,475.62.

EMERGENCY OPERATIONS PLAN

On the consent agenda is a motion to approve the Emergency Operations Plan for the district. This is good for three years.

FUNDRAISER

On the consent agenda is a motion to approve the Crumbl cookie fundraiser for the elementary principal account worked by the sunshine committee.

C. Advisory Items

None

D. Informational Items

Facility Project

This past week footers were poured in the area of the gymnasium and they will continue pouring the other areas. We will start to see block being laid in the very near future.

Biennial Budget: The House did make some changes. One to highlight is that it modified the requirement that the county budget commission reduce school district property tax rates based on the district's carryover balance by raising the threshold from 25% to 30%. We still have a long way to go as we continue to advocate for Marion Local.

25-41:

Jesse Rose motioned to approve the motions contained on the consent agenda for the regular meeting as presented. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Pohlman yea, Moeller yea and Bruns yea. Motion passed.

1. To approve the retirement of Sherry Schoenlein as a Bus Driver effective July 31, 2025.
2. To approve the resignation of Jill Geisendorff as a Teacher.
3. To hire Madison Sherrick as a Teacher on a one-year contract per the established pay schedule pending proper certification.
4. To hire Kelli Homan as a Teacher on a one-year contract per the established pay schedule pending proper certification.
5. To hire Marie Wynn as a Teacher on a one-year contract per the established pay schedule pending proper certification.
6. To approve a three (3) year contract to Kelli Thobe as K-8 Principal per the established pay schedule.
7. To approve a two (2) year contract to Kevin Hartings as Maintenance Supervisor per the established pay schedule.
8. To approve a two (2) year contract to Renee Hartings as Food Supervisor-Dietician/Assistant Technology Coordinator per the established pay schedule.

9. To approve a two (2) year contract to Ted Heitkamp as Transportation Supervisor per the established pay schedule.

10. To grant contracts to the list of certified employees at their designated steps on the established pay schedule for certified employees pending completion of all requirements for proper certification

Carol Bornhorst – 3 year
Hunter Brackman – 1 year
Alexa Broering – 3 year
Kathy Dirksen – 1 year
Matt Elsass – 3 year
Alexis Evak – 1 year
Macey Fleck – 2 year

Mackenzie Gross – 1 year
Kristin Hange – 1 year
Danielle Hartke – 3 year
Lacy Howell – Continuing

Mandy Koenig – 3 year
Kalie Lenhart – 2 year
Renee Pohlmann – Continuing
Jonathon Schmitz – 1 year
Jill Schwieterman – 1 year
Erica Siefring – 3 year
Scott Sommer – 3 year
Brad Spettel – 3 year
Jordyn Trabue – 1 year
Nathan Ungruhn – 1 year
Stephanie Watercutter – 2 year

11. To grant contracts to the list of non-certified employees at their designated steps on the established pay schedule for non-certified employees pending completion of all requirements for proper certification.

Jeff Kaup – Bus Driver – 2 year
Diane Mendenhall – Cook – 2 year
Lisa Seitz – Bus Driver – 1 year

Dan Koenig – Bus Driver – 2 year
Tonya Pavelka – Cook – Continuing

12. To approve the list of sports coaches on one-year contracts per the established pay schedule for the 2025-2026 school year pending proper certification

Football

Head Varsity – Tim Goodwin
Asst. Varsity – Greg Bruns, Laden Delawder
Kevin Otte, Jacob Sherrick
Co-Var. Assts. – Adam Bertke, Nathan Ungruhn
Head Jr. High – Rod Pleiman
Asst. Jr. High – Austin Hanes, Cody Smith

Golf

Girls – TBD
Boys – David Koenig

Volleyball

Head Varsity – Kathy Dirksen
Varsity Asst. – Katie Rosenbeck
Asst. Varsity – Kaitlyn Homan
Freshmen – Amy Will
Head Jr. High – Stacy Stucke
Asst. Jr. High – Kendra Seitz

Cross Country

Head – Danielle Sutter
Asst. – Jackie Kemper

13. To approve the following volunteers:

Football - Chad Otte, Mitch Eversole and Brian Wolters
Volleyball – Mackenzie Gross, Jackie Winner, Reagan Kremer

14. To approve Family Medical Leave for Caitlin Homan effective February 19, 2025 thru May 11, 2025.
15. To approve the FFA members to attend the State FFA General Livestock contest in Columbus, OH retroactive to 3-22-25.
16. To approve the prospective graduates for the Class of 2025 dependent upon meeting the requirements of the Board of Education and the State of Ohio.
17. To approve the Emergency Operations Plan for Marion Local Schools.
18. To approve the Mercer County ESC Service Agreement to provide educational services for the 2025-2026 school year.
19. To approve the Group Workers Compensation Administrative Services from Sedgwick at a cost of \$375.00.
20. To approve Carol Riggle, CPA as our GASB 34 Cash Basis Financial Statement consultant for fiscal year ending June 30, 2025 at a cost of \$2,600.00
21. To approve the payment of Invoice #125626665001, #125857375001 and #126294632001 from McGraw Hill, in the amount of \$3,475.62.
22. To approve the renewal of Frontline Education software for Forecast5 at a cost of \$17,892.26 for the 2025/2026 school year.
23. To approve the \$500,000 transfer from 001 General Fund to 070 Capital Fund for upcoming repairs and capital expenses.
24. To approve the Crumbl Cookies fundraiser for the Sunshine Committee.
25. To approve the donations to the Hope Squad:

OPPAC - \$300	Moeller Trucking - \$500
IOS - \$500	Leugers Ins. - \$200
26. To approve the \$250 donation from 3-Way Machine & Tool to the Athletic Dept. for the boys basketball team expenses.
27. To approve the \$394.00 donation to the track camp fund from Ernst Apparel.
28. To approve the \$1,152.00 donations to the Drama Club.
29. To change the June Regular Board of Education Meeting from June 9, 2025 to June 16, 2025.

30. To read for a first time the following policies:

- 0131.1 – Technical Corrections
- 0171 – Review of Policy – Rescind
- 1422.01 – Drug-Free Workplace
- 1613 – Student Supervision and Welfare
- 2260.02 – Single Gender Classes and Activities
- 2271 – College Credit Plus Program
- 2340 – Field and Other District-Sponsored Trips
- 2430.02 – Participation of Community/STEM School Students in Extra-Curricular Activities
- 2431 – Interscholastic Athletics
- 2460 – Special Education
- 2460ODE – Special Education – Rescind
- 3213 – Student Supervision and Welfare
- 4213 – Student Supervision and Welfare
- 5113 – Inter-District Open Enrollment
- 5120 – Assignment Within District
- 5131 – Student Transfers
- 5136.01 – Electronic Equipment
- 5223 – Released Time For Religious Instruction During the School Day
- 5330 – Use of Medications
- 5350 – Student Health, Well-Being, and Suicide Prevention
- 5460 – Graduation Requirements
- 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5751 – Parental Status of Students
- 5780.01 – Parents’ Bill of Rights
- 6151 – Insufficient Funds Checks
- 6460 – Vendor Relations
- 7421 – Restrooms, Locker Rooms, Shower Rooms and Changing Rooms
- 7440.01 – Video Surveillance and Electronic Monitoring
- 8142 – Criminal History Record Check for Contracted School Services
- 8452 – Automated External Defibrillators (“AED”) and Cardiopulmonary Resuscitation
- 8500 – Food Services

25-42:

Upon the Superintendent’s recommendation, Phil Moeller motioned that the Board of Education approve to hire Daniel Everman and Ian Rindler as Groundskeepers on an as needed basis at \$14.00/hr. retroactive to 3-17-25. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Rose yea and Bruns yea. Everman abstained. Motion passed.

25-43:

Upon the Superintendent’s recommendation, Jesse Rose motioned that the Board of Education enter into Executive Session for consideration of one or more of the following matters. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

- ☒ 1. To consider the check-marked items with respect to a public employee or official:
- a. ☐ appointment b. ☐ employment c. ☐ dismissal
 - d. ☐ discipline e. ☐ promotion f. ☐ demotion
 - g. ☒ compensation
 - h. ☐ investigation of charges/complaints (unless public hearing requested)
- ☐ 2. To consider the purchase of property for public purposes or the sale of property at competitive bidding.
- ☐ 3. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- ☐ 4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees.
- ☐ 5. Matters required to be kept confidential by federal law or rules or state statutes.
- ☐ 6. Specialized details of security arrangements.

Entered into Executive Session: 7:40 p.m.

Out of Executive Session: 9:45 p.m.

No action was taken.

25-44:

Jesse Rose motioned to adjourn the meeting at 9:45 p.m. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Moeller yea, Everman yea and Bruns yea. Motion passed.

The next regular board meeting will be held on May 12, 2025 in the Board Conference Room at 7:00 p.m.