

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on April 10, 2023 at 7:00 p.m. in the Board Conference Room.**

Meeting was called to order by President Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Amy Reineke.

Tim Pohlman motioned to approve the agenda. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

#### **23-26:**

Shannon Everman motioned that the minutes of the Regular Meeting held on March 13, 2023 be approved as read. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Rose yea, Pohlman yea and Bruns yea. Motion passed.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- A list of sessions is available at <https://www.marionlocal.org/In-ServiceSchedule.aspx>

#### **Technology Purchases**

- Microsoft yearly license agreement
- Adobe Creative Cloud yearly license agreement
- BrainPop 2 year subscription
- 27 Desktop computers for the high school computer lab
- 2 HoverCam Document Cameras for classroom use
- Classroom microphone for kindergarten classroom

#### **Technology Issues/Concerns/Miscellaneous**

- Planning to purchase Dell Chromebook model 3110 for 5th and 9th grade for the 2023-2024 school year along with cases.

#### **Marion Local High School Principal, Tim Goodwin, submitted the following report: **Franklin B Walter:****

Congratulations to Libby Mescher for being this year's nominee from Marion Local. Matt Elsass was Libby's teacher of influence.

**Hope Week:**

Thanks to Mrs. Dippold and the Hope Squad for organizing activities that culminated in a guest speaker (Natalie Kanney) speaking about perseverance and kindness.

**Speaker:**

On March 23, 7-12 grade students went to Minster High School to hear Chris Herren speak about his life experiences and drug addictions. I would like to thank Wilson Health for sponsoring the speaker and allowing us to attend.

**Upcoming events:**

April 12,13,19,20,24,25	State Testing
April 22	Prom
April 27,28,29,30	7-12 Musical
May 10	Senior Awards
May 17	Spring Arts Show

**Marion Local K-8 Principal, Nick Wilker, submitted the following report:**

1. Pending your approval tonight, I would like to welcome Ms. Macey Griesdorn and Mrs. Stephanie Watercutter to the Marion Local Elementary staff. Macey will be teaching 4<sup>th</sup> grade ELA and Stephanie will be our new K-2 Intervention Specialist. I would also like to thank all of the staff members who helped with the interview process.
2. We begin state required testing for students in grades 3-8 in ELA next week. All of the specific testing dates are noted below in upcoming activities. We ask parents to try and avoid scheduling vacations and other appointments on these days.
3. Our spring open house is April 25<sup>th</sup> from 6-8pm with our K-6 students having special musical performances in the gym as well as an art display in the cafeteria, plus student work throughout the building and in the classrooms.

**Upcoming:**

- April 18: ELA AIR test, part 1, grades 3-8
- April 20: ELA AIR test, part 2, grades 3-8
- May 2: Math AIR test, part 1, grades 3-8
- May 3: Math AIR test, part 2, grades 3-8
- May 4: Science AIR test, part 1, grades 5 & 8
- May 5: Science AIR test, part 2, grades 5 & 8

**Mrs. Amy Reineke, Marion Local Treasurer, submitted the following report:**

The financial report for March 2023 including the additional reports provided, was approved by the board. For the month, expenditures totaled \$1,027,426.59, cash receipts were \$1,868,717.76 and interest income was \$21,703.22.

**Motion Items**

**OCBOA 34 Statement Preparations**

- Approve Carol M. Riggle, CPA as our GASB 34 Cash Basis Financial Statements consultant for one year at the cost of \$2,500.

**Workers Compensation TPA**

- Ask you to approve Sedgwick as our Third Party Administrator at a cost of \$265 for the 2024 calendar year.

**Frontline Education Software**

- Ask you to approve the annual renewal of Frontline Education software, formerly Forecast 5 Analytics, the budget and forecast software, at a cost of \$16,000.24 for the 2023-2024 contract year. In this amount is two conferences per year. There are many webinars available for updates to school funding, etc. I upload monthly actual financial information to update from estimates to actuals. I work with a specific consultant to work through simulations on current and upcoming changes to state funding, as well as review historical trends of our district.

**Other Informational Items**

**Five Year Forecast**

- I will present the updated five year forecast at the May board meeting along with necessary changes to appropriations and estimated resources.

**Wellness Committee Request**

- The past 6 years in May the board approved a Wellness Initiative Challenge that paid \$50 to each employee who participated in 3 or more healthy activities from June 1 – May 31. The 3 proposed activities would include the following:
  1. Complete 1 preventative screening visit with their doctor
  2. Complete 2 of the following:
    - a. Health Risk Assessment Screening
    - b. Attend a health-related presentation
    - c. Receive a flu shot
    - d. Participate and complete a Wellness Committee Challenge
    - e. Participate in a physical challenge or health related presentation from an outside source
- We are requesting that the board consider providing this challenge again for June 1, 2024 – May 31, 2025 by paying \$50 for any employee that participates and completes

this challenge. The goal is to get more employees engaged in living a healthier lifestyle and visiting their doctor to determine risks in order to decrease insurance claims.

**23-27:**

Phil Moeller motioned that the following reports be approved as presented by Mrs. Reineke.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Treasurer's Monthly Financial Report**

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion to accept the resignation/retirement of Sharon Schulte as a cleaner, resignation of Molly Spettel and Sara Nagel as j.h. cheerleading advisors, and resignation of Mark Ashman as j.h. girls' basketball coach. It is recommended to hire Macey Griesdorn as a 4<sup>th</sup> grade Language Arts teacher and Stephanie Watercutter as an Intervention Specialist. It is recommend to hire the list of summer employees listed on the consent agenda.

**CONTRACTS**

On the consent agenda is a motion to approve the list of multiple employees up for contract renewal. The list includes certified, non-certified, and supervisors. You are asked to approve the list of contracts for football, golf, cross country, and volleyball.

**POLICIES**

On the consent agenda is a motion to approve the listed policies as recommended by NEOLA for their first reading.

**GRADUATES**

On the consent agenda is a motion to approve the list of prospective graduates for the class of 2023. (exhibit on the table)

**PURCHASES**

On the consent agenda is a motion to approve the purchase of security cameras, upgraded server, and the door and key fob unlocking system from SecurCom for \$47,350. This will be paid for through the safety grant that we received. You are also asked to approve the purchase of 109 Dell Chromebooks from Sterling for \$29,648.

**DONATION**

On the consent agenda is a motion to accept a donation from the Marion Local Athletic Boosters in the amount of \$10,000 for weight room equipment.

**ESC SERVICE AGREEMENT**

On the consent agenda is a motion to approve the service agreement with the Mercer County ESC for the 23-24 school year.

**C. Advisory Items**

None

**D. Informational Items**

**Facility Task Force**

We conducted our final meeting with the Task Force Committee on April 3<sup>rd</sup>. They provided very good feedback and a large part of the discussion centered around funding. The Task Force recommendation is to fund the project with a combination of property, income, and general fund dollars that includes an estimated 5.32 mills of property tax, a 0.5% (half percent) income tax, and approx. \$2 million in general fund dollars.

**Weight Room Renovation**

The weight room renovation is coming along and I would like to thank Jacob Sherrick, Dan Koenig, and Pooch and Spider for their efforts in this project. I would also like to thank all the organizations that help fund this project.

**23-28:**

Shannon Everman motioned to approve the motions contained on the consent agenda for the regular meeting as presented. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

1. To approve the retirement of Sharon Schulte as a Cleaner effective July 1, 2023.
2. To approve the resignation of Molly Spettel as Co-Jr. High Cheerleader Advisor.
3. To approve the resignation of Sara Nagel as Co-Jr. High Cheerleader Advisor.
4. To approve the resignation of Mark Ashman as Head Jr. High Girls Basketball Coach.
5. To approve the hiring of Macey Griesdorn as a Teacher on a one-year contract per the established pay schedule pending proper certification.
6. To hire Stephanie Watercutter as an Intervention Specialist on a one-year contract per the established pay schedule pending proper certification.
7. To grant contracts to the list of certified employees at their designated steps on the established pay schedule for certified employees pending completion of all requirements for proper certification.

Kim Bruns – 3 year	Erica Ranly – 3 year
Connie Brunswick – 2 year	Jacob Sherrick – 3 year
Laden Delawder – 1 year	Cody Smith – 3 year
Sophia Hoelscher – 1 year	Erica Siefring – 2 year

Caitlin Homan – 1 year  
Stephanie Kramer – 3 year  
Paige Moeller – 1 year

Alexa Sutton – 2 year  
Laura Wolters – 3 year

8. To grant contracts to the list of non-certified employees at their designated steps on the established pay schedule for non-certified employees pending completion of all requirements for proper certification.  
Diane Hoying-Cook – 2 year  
Jeff Kaup-Bus Driver – 2 year  
Dan Koenig-Bus Driver – 2 year  
Diana Mendenhall-Cook – 2 year  
Tonya Pavelka-Cook – 2 year  
Sandy Ranly-Instructional Aide – 2 year
9. To approve a two (2) year contract to Kevin Hartings as Maintenance Supervisor per the established pay schedule.
10. To approve a two (2) year contract to Ted Heitkamp as Transportation Supervisor per the established pay schedule.
11. To approve a three (3) year contract to Tim Goodwin as High School Principal per the established pay schedule.
12. To approve a three (3) year contract to Michelle Mescher as Technology Coordinator per the established pay schedule.
13. To approve a three (3) year contract to Mike Pohlman as Superintendent per the established pay schedule.
14. To approve the list of sports coaches on one-year contracts per the established pay schedule for the 2023-2024 school year pending proper certification.  

<b><u>Football</u></b> Head Varsity – Tim Goodwin Asst. Varsity – Dan Koenig, Greg Bruns, Kevin Otte, Jacob Sherrick Co-Varsity Assts. – Adam Bertke, Brian Wolters Head Jr. High – Rod Pleiman Asst. Jr. High – Joe Thobe, Cody Smith	<b><u>Volleyball</u></b> Head Varsity – Anthony Chappel Co-Varsity Asst. – Leah Prenger Co-Varsity Asst. – Katie Rosenbeck Jr. Varsity – Shelby Prenger Freshmen – Kinsey Thobe Head Jr. High – Caitlin Homan Asst. Jr. High – Stacy Stucke
<b><u>Golf</u></b> Girls – Adam Smith Boys – David Koenig	<b><u>Cross Country</u></b> Head – Danielle Sutter Asst. – Jackie Kemper
15. To approve the following volunteers:  
Football – Chad Otte & Austin Hanes

Track – Joe Thobe

16. To hire Ava Mescher as a summer technology employee at \$10.35/hr.
17. To hire Katelyn McClurg, Emma Wilker, Ryan Stucke, Lydia Steinbrunner, Trey Goettemoeller and Alex Schulze as summer maintenance employees at \$10.10/hr.
18. To approve the prospective graduates for the Class of 2023 dependent upon meeting the requirements of the Board of Education and the State of Ohio.
19. To approve the purchase of security cameras, upgraded server and door key fob unlocking system from SecurCom at a cost of \$47,350.00.
20. To approve the purchase of 109 Dell 3110 Chromebooks from Sterling at a cost of \$29,648.00.
21. To approve the Mercer County ESC Service Agreement for educational services for the 2023-2024 school year.
22. To approve the renewal of Frontline Education software for Forecast5 at a cost of \$16,000.24 for the 2023/2024 school year.
23. To approve the Group Workers Compensation Administrative Services from Sedgwick at a cost of \$265.00.
24. To approve Carol Riggle, CPA as our GASB 34 Cash Basis Financial Statement consultant for fiscal year ending June 30, 2023 at a cost of \$2,500.00.
25. To approve the donation of \$10,000 from the Marion Local Athletic Boosters for the new weight room equipment.
26. To read for a first time the following policies:
  - 1615 – Tobacco Use Prevention
  - 2114 – Meeting State Performance Indicators
  - 2271 – College Credit Plus Program
  - 2412 – Homebound Instruction Program
  - 3120.09 – Volunteers – Rescind
  - 3215 – Tobacco Use Prevention
  - 4120.09 – Volunteers – Rescind
  - 4215 – Tobacco Use Prevention
  - 5310 – Health Services
  - 5460 – Graduation Requirements
  - 5512 – Tobacco Use Prevention
  - 5610 – Removal, Suspension Expulsion, and Permanent Exclusion of Students
  - 6325 – Procurement – Federal Grants/Funds
  - 7434 – Tobacco Use Prevention

7540 – Technology Privacy  
7540.01 – Technology Privacy  
7540.02 – Web Accessibility, Content, Apps, and Services  
7540.03 – Student Technology Acceptable Use and Safety  
7540.04 – Staff Technology Acceptable Use and Safety  
8120 – Volunteers  
8300 – Continuity of Organizational Operations Plan  
8305 – Information Security  
8315 – Information Management  
8400 – School Safety  
8420 – Emergency Situations at Schools  
8462 – Student Abuse and Neglect  
9160 – Public Attendance at School Events  
9700.01 – Advertising and Commercial Activities

**23-29:**

Upon the Superintendent’s recommendation, Phil Moeller motioned that the Board of Education enter into Executive session for the Superintendent’s Evaluation. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Pohlman yea, Everman yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:20 p.m.

Out of Executive Session: 9:07 p.m.

No action was taken.

**23-30:**

Jesse Rose motioned to adjourn the meeting at 9:08 p.m. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

The next regular board meeting will be May 8, 2023 at 7:00 p.m. in the Board Conference Room.