

Marion Local Board of Education

Minutes of the Regular Meeting held on April 13, 2020 at 7:00 p.m. in the Board Conference Room.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Heather Cramer.

Tim Pohlman motioned to approve the agenda. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

20-24:

Phil Moeller motioned that the minutes of the Regular Meeting held on March 9, 2020 be approved as read. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: **Professional Development**

- Teachers completed at total of 142 hours of technology in-services this school year.

Technology Purchases

- 15 Chromebook screens for student replacement
- Adobe Creative Cloud yearly license agreement

Technology Issues/Concerns/Miscellaneous

- * We have 648 Chromebooks home with students and 50 Chromebooks home with teachers/staff.
- Planning to purchase Dell Chromebook model 3100 for 5th and 9th grade students for the 2020-2021 school year.
- Installing new teacher computers for the middle school teachers.
- Installed four interactive SMART flat panel displays.



**Marion Local High School Principal, Tim Goodwin, submitted the following report:
Franklin B Walter:**

Congratulations to Ashley Bergman for being this year's nominee from Marion Local.

Art Awards:

Congratulations to Ella Kleinhenz for winning the district VFW Patriotic Art Contest. This artwork will move on to the state competition. Also, Katie Mescher took 4th place.



Thanks:

Thanks to students, parents, teachers, and staff for the awesome job in handling the unique situation in the best way possible. This time will definitely never be forgotten and many teachers have learned new skills that will be useful in the future.

Upcoming events:

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Nick Wilker, K-8 Principal, submitted the following report:

1. Remote education:
 - a. K-2 students have had work (worksheets, textbooks, leveled readers, etc.) sent home.
 - b. 3-8 students have the majority of their work on-line through Google Classroom.
 - c. K-2 teachers have had a great deal of time spent in preparing these lessons ahead of time for the students, copying papers, and organizing a folder for each of their students. They will also have a great deal of time spent evaluating work when it comes back to school.
 - d. 3-8 staff are spending several hours each day working on-line with their students through Google Hangout sessions, e-mailing back and forth, or on the phone with students as needed.

I would like to commend all of our staff, students, and families for the work they have done to make progress in learning in less than ideal situations. None of us entered the field of education to teach remotely, but everyone has stepped up to the plate to make the best of this situation. It has been a daunting task, but a challenge that everyone has accepted and made work.

I would also like to thank especially our families who came out to pick up the next round of work after the extension of the school closure. We had 100% of our Kindergarten, 1st, and 2nd grade families come to school in one afternoon to get work for their children THANK YOU!

Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:

The financial report for March 2020 was approved by the board. The report showed that \$481,525.40 was spend on two regular and one supplemental payrolls, \$124,460.95 was issued in warrant checks and \$277,061.41 in memo checks. Cash receipts for the month totaled \$1,148,765.06 and interest income was \$20,196.78.

Motion Items

Exhibit 2

Changes to Permanent Appropriations

- Please see report in your folder.

Changes to the Certificate of Estimated Resources

- Please see report in your folder.

Additional Motion Items

OCBOA 34 Statement Preparations

- Approve Carol M. Riggle, CPA as our GASB 34 Cash Basis Financial Statements consultant for one year at the cost of \$1,500.

Workers Compensation TPA

- Ask you to approve Comp Management as our Third Party Administrator at a cost of \$250 for the 2020 calendar year.

Telephone Service Contract

- Ask you to approve a new telephone service contract with NKTelco, Inc. for 36 months effective July 2020. We will be discontinuing service with Frontier. This will save the district approximately \$14,000 over the 36 month contract.

Amendment to American Fidelity Section 125 Plan

- Ask you to approve an amendment to our American Fidelity Section 125 Plan in response to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The legislation removes the prescription requirement for over-the-counter (OTC) drug reimbursements and now allows menstrual products to qualify as medical care for purposes of reimbursement or tax-free distribution. Beginning on April 15, 2020, participants may submit claims for expenses incurred after December 31, 2019.

Five Year Forecast

- I will present the updated five year forecast at the board meeting on Monday along with necessary changes to appropriations and estimated resources. I typically do this

in May but wanted to update it sooner this year due to negotiations and working on migrating to the newer state software. I will send the report through email but will only be going over changes made from the forecast that was submitted in October due to trying to keep the meeting as short as possible.

Other Informational Items

Certification of Excess Costs for Open Enrolled Special Ed. Students

- We received \$114,144.19 in additional funds on the foundation settlement as a result of filing Form SF-6 with the Department of Education to collect excess costs for 12 special education students who are open enrolled in our district. This is \$22,632.80 more than last year for 10 students.

Wellness Committee Request

- The past 4 years in May the board approved a Wellness Initiative Challenge that paid \$50 to each employee who participated in 3 or more healthy activities from June 1 – May 31. The 3 proposed activities would include the following:
 1. Complete 1 preventative screening visit with their doctor
 2. Complete 2 of the following:
 - a. Health Risk Assessment Screening
 - b. Attend a health-related presentation
 - c. Receive a flu shot
 - d. Participate and complete a Wellness Committee Challenge
 - e. Participate in a physical challenge or health related presentation from an outside source

We are requesting that the board consider providing this challenge again for June 1, 2020 – May 31, 2021 by paying \$50 for any employee that participates and completes this challenge. The goal is to get more employees engaged in living a healthier lifestyle and visiting their doctor to determine risks in order to decrease insurance claims. If you agree to continue this initiative it will be on the May agenda.

20-25:

Tim Pohlman motioned that the Treasurer's Report be approved as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moeller yea, Everman yea, Rose yea and Bruns yea. Motion passed.

20-26:

Upon the Superintendent's recommendation, Shannon Everman motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Jesse Rose seconded the motion. A roll call vote resulted as follows: Everman yea, Rose yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

20-27:

Phil Moeller, upon the Superintendent’s recommendation, motioned that the Board of Education approve the five-year forecast as presented by the Treasurer. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose, and Bruns yea. Motion passed.

Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:

STAFFING

On the consent agenda is a motion to accept the resignation of varsity assistant boys basketball coach Chad Cramer and junior varsity boys basketball coach Mark Ronnebaum. You are asked to approve the list of Football, Volleyball, Golf, and volunteer coaches as listed on the consent agenda.

CONTRACTS

On the consent agenda is a motion to approve the list of multiple employees up for contract renewal. The list includes certified, non-certified, supervisors, and administrators.

POLICIES

On the consent agenda is a motion to approve the listed policies as recommended by NEOLA for second and final reading.

TELEPHONE

On the consent agenda is a motion to approve telephone service with NKTELCO.

GRADUATES

On the consent agenda is a motion to approve the list of prospective graduates for the class of 2020.

DONATION

On the consent agenda is a motion to accept the donation of \$100 from Gordon & Desatis Orthodontics.

CHROMEBOOK PURCHASE

On the consent agenda is a motion to approve the quote for 191 Chromebooks for \$42,593.

BUS PURCHASE

On the consent agenda is a motion to approve the purchase of a 54 passenger conventional bus at \$90,605. We will trade in our current bus and we received a grant from the state through the school bus purchase program for \$39,321.70. Both of these will be put towards the purchase of the new bus.

OTES EVALUATIONS

On a separate resolution is a motion to declare that evaluations are impracticable and will not be completed for this school year.

ONLINE LEARNING

On a separate resolution is a motion to allow the district to make up school through distance learning any number of days or hours necessary to meet state requirements due to the closure of school.

C. Advisory Items

None

D. Informational Items

TEACHERS

National teacher appreciation day is May 5th. I want to take this opportunity and then again in May to express my appreciation to the teachers at Marion Local for their willingness to embrace this new way of educating the students in our district. They are doing a tremendous job and providing our students with quality and meaningful instruction.

PROJECTS

At this time we have poured new concrete in broken down areas in preparation for the new blacktop and we are also preparing and Baumer’s are taking final measurements for the floor joist replacement at the high school.

20-28:

Jesse Rose motioned to approve items contained on the consent agenda for the regular meeting as presented. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

1. To accept the resignation of Chad Cramer as Varsity Assistant Boys Basketball Coach.
2. To accept the resignation of Mark Ronnebaum as JV Boys Basketball Coach.
3. To grant contracts to the list of certified employees at their designated steps on the established pay schedule for certified employees pending completion of all requirements for proper certification.

Kim Bruns – 3 year	Jacob Sherrick – 1 year
Connie Brunswick – 1 year	Cody Smith – 3 year
Danielle Hartke – 2 year	Paul Utendorf – 3 year
Stephanie Kramer – 1 year	Laura Wolters – 1 year
Erica Oldiges – 1 year	

4. To grant contracts to the list of non-certified employees at their designated steps on the established pay schedule for non-certified employees pending completion of all requirements for proper certification.

Sarah Clune-Aide – 2 year
Tara Grieshop-Dishwasher – 2 year
Don Heitbrink-Groundskeeper – 1 year as needed
Angie Osterholt-Cook – 2 year
Cassandra Osterholt-Dishwasher – 2 year

16. To approve an amendment to the American Fidelity Section 125 Plan in response to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) effective April 15, 2020.
17. To read for a second time and approve the following policies.
 - #0154 - Motions
 - #1520 – Employment of Administrators
 - #2464 – Gifted Education and Identification
 - #3120 – Employment of Professional Staff
 - #3120.04 – Employment of Substitutes
 - #3120.05 – Employment of Personnel in Summer School and Adult Education Programs
 - #3120.08/4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - #4120 – Employment of Classified Staff
 - #4124 – Employment Contract
 - #4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
 - #5460 – Graduation Requirements
 - #5460.02 – Students at Risk of Not Qualifying for a High School Diploma
 - #6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

20-29:

Shannon Everman motioned that NOW, THEREFORE, BE IT RESOLVED that the Marion Local Board of Education finds that it would be impossible or impracticable to conduct evaluations of teachers and administrators pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-20 school year if said evaluations were not completed prior to the Ohio Director of Health’s Order on March 14, 2020, ordering the closure of K-12 schools in Ohio. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

20-30:

Upon the Superintendent’s recommendation, Phil Moeller motioned that the Marion Local Board of Education approve the use of distance learning in order to make up days or hours as necessary to meet state required minimums for students in grades K-12 as ordered by the State of Ohio pursuant to Ohio HB 197 section 15. The provision of distance learning is retroactive to March 17, 2020, and continuing through the period of extended school closure due to COVID-19. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

20-31:

Jesse Rose, upon the Superintendent's recommendation, motioned that the Board of Education enter into Executive Session for the Superintendent's evaluation. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:30 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin and Nick Wilker were invited into executive session.

Time In: 7:30 p.m. Time Out: 9:05 p.m.

Mike Pohlman was invited to stay in executive session.

Out of Executive Session: 9:39 p.m.

No action was taken.

The next regular Board meeting will be held on May 11, 2020 at 7:00 p.m.

20-32:

Jesse Rose motioned to adjourn the meeting at 9:40 p.m. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Moeller yea, Everman yea and Bruns yea. Motion passed.