

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on April 9, 2018 at 7:00 p.m. in the Board Conference Room.**

Randy Bruns, Phil Moeller, Dave Moorman, Tim Pohlman and Jesse Rose answered roll call by Treasurer, Heather Cramer.

Dave Moorman motioned to approve the agenda. Phil Moeller seconded the motion. A roll call vote resulted as follows: Moorman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Several Boy Scouts were in attendance to observe the meeting.

#### **18-23:**

Tim Pohlman motioned that the minutes of the Regular Meeting held on March 12, 2018 be approved as read. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- Spring technology in-service opportunities are continuing. A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>

#### **Technology Purchases**

- Microsoft yearly license agreement
- Adobe Creative Cloud yearly license agreement

#### **Technology Issues/Concerns/Miscellaneous**

- Our 1 to 1 student Chromebook program has been going well.
  - The amount of student damages has decreased this year.

#### **Marion Local High School Principal, Tim Goodwin, submitted the following report: Franklin B Walter:**

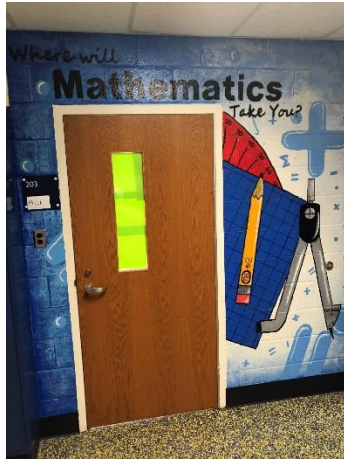
Congratulations to Morgan Heckman for being this year's nominee from Marion Local. Morgan was presented her award at a banquet on March 28<sup>th</sup>.

#### **Boys Basketball:**

Congratulations to the players and coaches for a fabulous season.

#### **Student Artwork:**

Thanks to Rick Kodak for the artwork around Mr. Jutte's door.



**Prom:**

Students are learning to square dance during flex again this year. Also, all prom attendees will be asked to stay at the prom until the court gets announced, which is the same policy we had last year.

**Upcoming events:**

- |                 |                                  |
|-----------------|----------------------------------|
| April 21        | Prom                             |
| April 9-12      | Testing                          |
| April 17        | Journalism to Daily Standard     |
| April 25,26     | Testing                          |
| April 28        | State Band Competition           |
| April 27-29     | HS Drama Production              |
| April 30, May 1 | Testing                          |
| May 2           | Art Club field trip to Columbus  |
| May 3,4         | State FFA Convention in Columbus |
| May 6           | Spring Arts Festival             |
| May 9           | Senior Awards Night              |

**Mr. Nick Wilker, K-8 Principal, submitted the following report:**

1. The end of the third 9-weeks was March 16<sup>th</sup>. We had 46/68 (68%) of our 8<sup>th</sup> graders on the honor roll and 51/75 (68%) of our 7<sup>th</sup> graders make honor roll status. Thanks to all of these students for their hard work.
2. Representatives from the Ohio Association of Elementary School Administrators were here on Friday, March 23<sup>rd</sup> to conduct a site visit of our school. We are now waiting to hear if we will gain Hall of Fame School status from this organization. I would like to thank all of the staff and community members who took time from their schedules to be at school on the 23<sup>rd</sup> to meet with their committee.
3. We had our 3<sup>rd</sup> quarter Flyer Pride reward for students in grades 4-8 who met the criteria their teachers set for the 3<sup>rd</sup> nine weeks. We rewarded 78 students with an extended recess of games in the high school gym and then a pizza/snack party for lunch.



4. The month of March was Music in Our Schools month. I would like to thank Miss Rhonemus and Mr. Spettel for their work in hosting extra performances for students to watch and all of the special announcements we had each day.
5. Thank you to Stephanie Tuente, Connie Brunswick, and Mandy Koenig for their efforts in directing our 5<sup>th</sup> and 6<sup>th</sup> grade play in March. The play was fantastic and the directors and students should be very proud of their accomplishments. 75 students participated in the performances and practiced since January.
6. Congratulations to Kristen Bergman, Riley Bruns, Madeline Keller, and Lauren Kremer for being awarded the VFW Patriot's Pen essay award. This is a writing project from Emily Henschen's 8<sup>th</sup> grade ELA class and judged by a committee from the VFW. Thank you also to Ed and Rosie McClurg for coming to our school and conducting the awards presentation to our 6<sup>th</sup> - 8<sup>th</sup> grade student body.



7. AIR testing is scheduled for the week of April 16<sup>th</sup>. The teachers and students are all well prepared and it should be a smooth week.

Upcoming:

April 24: Spring Open House (grades K-8), 6-8pm

May 4: 5<sup>th</sup> grade Wax Museum

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The financial report for March 2018 was approved by the board. The report showed that \$443,868.79 was spent on 2 regular payrolls, \$241,750.29 was issued in warrant checks and \$175,239.17 in memo checks. Cash receipts for the month totaled \$1,591,869.56 and interest income was \$15,471.55.

**Motion Items**

**Exhibit 2**

Changes to Permanent Appropriations

- None

Changes to the Certificate of Estimated Resources

- None

**Additional Motion Items**

**OCBOA 34 Statement Preparations**

- Approve Carol M. Riggle, CPA as our GASB 34 Cash Basis Financial Statements consultant for one year as the cost of \$1,450.

**Workers Compensation TPA**

- Ask you to approve Comp Management as our Third Party Administrator at a cost of \$150 for the 2019 calendar year.

**Other Informational Items**

**Certification of Excess Costs for Open Enrolled Special Ed. Students**

- We received \$73,909.31 in additional funds on the foundation settlement as a result of filing Form SF-6 with the Department of Education to collect excess costs for 11 special education students who are open enrolled in our district. This is \$12,820.89 more than last year for 8 students. However, we also had to pay \$8,700.32 to other school districts who were educating 3 ML residents so the net amount was \$52,388.10 which results in an overall increase in revenue of \$21,521.21.

**RFP for Municipal Advisor for Facility Project**

- I had a discussion with our bond counsel, Tom Wilson from Dinsmore, and he recommended utilizing a municipal advisor for the facility project since I do not have a working relationship with an underwriter and it has been quite a while since we have had a bond issue. As a result, I sent out an RFP for a municipal advisor to 3 companies. The deadline to return the RFP is April 18<sup>th</sup> at 2 pm. Some of the typical services that are performed by a municipal advisor include the following:

- Acts in a fiduciary capacity for the school
- Assists with selection of underwriters
- Assists with negotiated sales
- Assists in developing the plan of finance and related transaction timetable
- Identifies and analyzes financing solutions and alternatives for funding a district's capital improvement plan
- Advises on the method of sale, taking into account market conditions and near-term activity in the municipal market
- Assists in preparation of rating agency strategies and presentations
- Assists with competitive bond sales including preparation of documents
- Prepares preliminary cash flows/preliminary refunding analysis
- Plans and coordinates bond closings

### **Wellness Committee Request**

- The past 2 years in May the board approved a Wellness Initiative Challenge that paid \$50 to each employee who participated in 3 or more healthy activities from June 1 – May 31. The 3 proposed activities would include the following:
  1. Complete 1 preventative screening visit with their doctor
  2. Complete 2 of the following:
    - a. Health Risk Assessment Screening
    - b. Attend a health-related presentation
    - c. Receive a flu shot
    - d. Participate and complete a Wellness Committee Challenge
    - e. Participate in a physical challenge or health related presentation from an outside source

We are requesting that the board consider providing this challenge again for June 1, 2018 – May 31, 2019 by setting aside \$50 for any employee that participates and completes this challenge. The goal is to get more employees engaged in living a healthier lifestyle and visiting their doctor to determine risks in order to decrease insurance claims. If you agree to set aside these funds we will add it to the board meeting agenda in May.

### **Five Year Forecast**

- I will present the updated five year forecast at the May 14<sup>th</sup> board meeting along with necessary changes to appropriations and estimated resources.

#### **18-24:**

Dave Moorman motioned that the Treasurer's Report be approved as presented by Mrs. Cramer. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moorman yea, Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:  
TEACHERS**

National teacher day May 8<sup>th</sup>.

**BOYS BASKETBALL**

I would like to congratulate the boys' basketball team on a state championship. What an exciting tournament run!

**FACILITIES**

This meeting is rescheduled for **April 30<sup>th</sup> at 7:00 p.m. at the High School gym**. Our plan is to deliver a message with greater detail on the specifics of each component of the plan. I want to express my appreciation to our community for the feedback we have already received. It is extremely important to the Board of Education and Administration that our community receives factual information, understands the rationale for the design choices, grasps the intended benefits from the proposed facility, and receives ongoing communication on the status of the project.

**18-25:**

Jesse Rose motioned to approve the items contained on the consent agenda for the regular meeting as presented. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Moorman yea, Pohlman yea and Bruns yea. Motion passed.

1. To grant contracts to the list of certified employees at their designated steps on the established pay schedule for certified employees pending completion of all requirements for proper certification.

Matthew Begley – 1 year	Michelle Kessen – 3 year
Lisa Brunswick – 3 year	Julie Overman – Continuing
Amanda DeMange – 3 year	Laura Post – 3 year
Jenny Dippold – 3 year	Hope Rethman – Continuing
Kyle Grabowski – 1 year	Ben Salazar – 1 year
Andrea Greve – 1 year	Paul Utendorf – 2 year
Emily Henschen – 3 year	

2. To grant contracts to the list of non-certified employees at their designated steps on the established pay schedule for non-certified employees pending completion of all requirements for proper certification.

Todd Ashbaugh-Bus Driver – Continuing	Katie Heitkamp-Asst. to Treasurer - Continuing
Sandy Bruns-Cashier – Continuing	Ron Kuess-Custodian - Continuing
Sandy Bruns-Inst. Aide – Continuing	Angie Osterholt-Dishwasher – 2 year
Sarah Clune-Inst. Aide – 2 year	Sherry Schoenlein-Dishwasher – 2 year
Sharon Evers-Dishwasher – 2 year	

3. To approve a two (2) year contract to Renee Hartings as Food Supervisor per the established pay schedule.

4. To transfer Lori Kemper from 5.75 hours/day to 4 hours/day for the 2018-2019 school year as a Cook.
5. To approve the request for Family Medical Leave for Stacie Steineman effective March 27, 2018.
6. To approve the request for Family Medical Leave for Dan Thobe effective April 9, 2018.
7. To approve Chad Cramer as a volunteer assistant high school basketball coach.
8. To approve the prospective graduates for the Class of 2018 dependent upon meeting the requirements of the Board of Education and the State of Ohio.
9. To approve the Ag Science field trip for State Dairy Evaluation Contest in Wooster, OH retroactive to April 7, 2018.
10. To approve the Ag Ed student's field trip to the State FFA Convention in Columbus, OH on May 3-4, 2018.
11. To approve the 7<sup>th</sup>/8<sup>th</sup> grade Band students' field trip to King's Island to perform on May 5, 2018.
12. To approve the 5<sup>th</sup> grade field trip to Science Central in Ft. Wayne, IN on May 16, 2018.
13. To approve Carol Riggle, CPA as our GASB 34 Cash Basis Financial Statement consultant for fiscal year ending June 30, 2018 at a cost of \$1,450.00.
14. To approve the Mercer County ESC Service Agreement for educational services for the 2018-2019 school year.
- 15.** To approve the Group Workers Compensation Administrative Services from Comp Management at a cost of \$150.00.
16. To approve the resurfacing of the south drive at St. Rte. 716 by Buehler Asphalt Paving at a cost of \$15,650.00.
17. To approve a Special Board Meeting on April 30, 2018 at 7:00 p.m. in the High School Gym for a community meeting to discuss the proposed building project.
18. To read for a second time and approve the following policies.
  - 4121 – Criminal History Record Check
  - 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
  - 5111 – Eligibility of Resident/Nonresident Students
  - 5112 – Entrance Requirements
  - 8400 – School Safety

8600.04 – Bus Driver Certification  
9141 – Business Advisory Council  
7530 – Lending of Board-Owned Equipment  
7530.02 – Staff Use of Personal Communication Devices  
7542 – Access to District Technology Resources and/or Information Resources From  
Personal Communication Devices  
7543 – Utilization of the District’s Website and Remote Access to the District’s Network

**18-26:**

Upon the Superintendent’s recommendation, Tim Pohlman motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Dave Moorman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moorman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:19 p.m.

Out of Executive Session: 9:38 p.m.

**18-27:**

Tim Pohlman motioned to adjourn the meeting at 9:39 p.m. Jesse Rose Seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.