



## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than three (3) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at those public meetings of the Board during which action may be taken and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

- F. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
- a. no obstructions are created between the Board and the audience.
  - b. no interviews are conducted in the meeting room while the Board is in session.
  - c. no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- G. The presiding officer may:
- a. prohibit public comments that are frivolous, repetitive, and/or harassing;
  - b. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
  - c. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - d. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - e. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - f. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### **PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL**

Any person or group, having a legitimate interest in the operations of the District shall have the right to present a request, suggestion, or complaint concerning District personnel, the program, or the operations of the District. At the same time, the Board of Education has a duty to protect its staff from unnecessary harassment. It is the intent of this policy to provide the means for judging each public complaint in a fair and impartial manner and to seek a remedy where appropriate.

It is the desire of the Board to rectify any misunderstandings between the public and the District by direct discussions of an informal type among the interested parties. It is only when such informal meetings fail to resolve the differences, shall more formal procedures be employed.

Any requests, suggestions, or complaints reaching the Board, Board members, and the administration shall be referred to the Superintendent for consideration according to the procedures outlined in Policy 9130.

22-22:

It is recommended that the minutes of the Regular Meeting held on March 14, 2022 be approved as read.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_\_\_ Bruns \_\_\_\_\_ Everman \_\_\_\_\_ Moeller  
\_\_\_\_\_ Pohlman \_\_\_\_\_ Rose

22-23:

It is recommended that the following reports be approved as presented by Mrs. Reineke

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Treasurer’s Monthly Financial Report**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_\_\_ Bruns \_\_\_\_\_ Everman \_\_\_\_\_ Moeller  
\_\_\_\_\_ Pohlman \_\_\_\_\_ Rose

**CONSENT AGENDA**

Following are recommendations that have been identified for approval as part of the consent agenda for the Regular Meeting. If a member of the Board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the Superintendent or Board president know.

1. Move to approve the resignation of Margo Chappel as 7<sup>th</sup> grade Volleyball Coach.
2. Move to approve the hiring of Paige Clune as a Teacher on a one-year contract per the established pay schedule pending proper certification.
3. Move to approve the hiring of Caitlin Lammers as a Teacher on a one-year contract per the established pay schedule pending proper certification.
4. Move to approve Emily Bruns as a long term substitute teacher retroactive to April 4, 2022.
5. Move to grant contracts to the list of certified employees at their designated steps on the established pay schedule for certified employees pending completion of all requirements for proper certification.

Carol Bornhorst – 3 year

Jessica Braun – 2 year

Matt Elsass – 3 year

Danielle Hartke – 3 year

Mandy Koenig – 3 year

Renee Pohlmann – 3 year

Erica Schulze – Continuing

Scott Sommer – 3 year

Nikki Heckman – 2 year  
Alex Hemmelgarn – 2 year  
Lacy Howell – 3 year

Brad Spettel – 3 year  
Erica Stammen – 1 year  
Alexa Sutton – 1 year

6. Move to grant contracts to the list of non-certified employees at their designated steps on the established pay schedule for non-certified employees pending completion of all requirements for proper certification.

Sarah Clune-Instructional Aide – 2 year  
Treva Fortkamp-Groundskeeper – 1 year  
Tara Grieshop-Cook – 2 year  
Don Heitbrink-Groundskeeper – 1 year  
Angie Osterholt-Cook – 2 year  
Deb Ruhenkamp-Head Cook – 2 year  
Marcia Tebbe-Instructional Aide – 1 year

7. Move to approve a two-(2) year contract to Renee Hartings as Food Supervisor per the established pay schedule.

8. Move to approve the list of sports coaches on one-year contracts per the established pay schedule for the 2021-2022 school year pending proper certification.

**Football**

Head Varsity – Tim Goodwin  
Asst. Varsity – Dan Koenig, Greg Bruns,  
Kevin Otte, Jacob Sherrick,  
Chad Otte, Brian Wolters  
Head Jr. High – Rod Pleiman  
Asst. Jr. High – Joe Thobe, Cody Smith

**Volleyball**

Head Varsity – Anthony Chappel  
Varsity Asst. – Leah Prenger  
Jr. Varsity – Katie Rosenbeck  
Freshmen – Kinsey Thobe  
Head Jr. High – Caitlin Lammers  
Asst. Jr. High – Stacy Stucke

**Golf**

Girls – Adam Smith  
Boys – David Koenig

**Cross Country**

Head – Danielle Sutter  
Asst. – Jackie Kemper

9. Move to approve the following volunteers:

Football – Adam Bertke & Austin Hanes  
Track – Joe Thobe

10. Move to hire Kaylee Wilker, Kaitlyn Otte and Erin Bergman as summer maintenance employees at a rate of \$9.30/hr.

11. Move to hire Ava Mescher as a summer technology employee at \$9.30 per hour.

12. Move to approve the prospective graduates for the Class 2022 dependent upon meeting the requirements of the Board of Education and the State of Ohio. **Exhibit in Folder**

13. Move to approve the Art Club field trip to the Columbus Zoo on April 27, 2022.
14. Move to approve the Math and Science club field trip to Kings Island on May 18, 2022.
15. Move to approve the Ag Science field trip for Dairy Evaluation in Columbus, OH retroactive to March 29, 2022.
16. Move to approve the 7<sup>th</sup>/8<sup>th</sup> Grade Band field trip to Kings Island on May 7, 2022.
17. Move to approve the Professional Development for Jacob Sherrick, Dan Koenig and Tim Goodwin for a football clinic in Alabama retroactive to April 1, 2022.
18. Move to approve the Honda First Lego League Contribution in the amount of \$2,000.00.
19. Move to approve the Mercer County ESC Service Agreement for educational services for the 2022-2023 school year. **Exhibit on Table**
20. Move to approve the Group Workers Compensation Administrative Services from Sedgwick at a cost of \$260.00.
21. Move to approve Carol Riggle, CPA as our GASB 34 Cash Basis Financial Statement consultant for fiscal year ending June 30, 2022 at a cost of \$2,000.
22. Move to approve the expense and revenue codes for Fund 499-9022 School Bus Purchase Program for FY22.
23. Move to read for a second time and approve the following policies: **Exhibit on Table**
  - 2271 – College Credit Plus Program
  - 5772 – Weapons
  - 6110 – Grant Funds
  - 6114 – Cost Principles – Spending Federal Funds
  - 6325 – Procurement – Federal Grants/Funds
  - 6423 – Use of Credit Cards
  - 7217– Weapons
  - 8500 – Food Services
24. Move to read for a first time and emergency approve the following policies: **Ex on Table**
  - 1439 – Holidays
  - 4439 – Holidays

---

**22-24:**

Move to approve motions contained on the consent agenda for the regular meeting as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                  \_\_\_\_\_ Everman                  \_\_\_\_\_ Moeller  
\_\_\_\_\_ Pohlman                  \_\_\_\_\_ Rose

---

**22-25:**

The Superintendent recommends that the Board of Education enter into Executive Session to discuss employment of a public employee.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                  \_\_\_\_\_ Everman                  \_\_\_\_\_ Moeller  
\_\_\_\_\_ Pohlman                  \_\_\_\_\_ Rose

Entered into Executive Session: \_\_\_\_\_:\_\_\_\_\_ P.M.

Out of Executive Session: \_\_\_\_\_:\_\_\_\_\_ P.M.

---

**22-26:**

Motion to adjourn the meeting. \_\_\_\_\_:\_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                  \_\_\_\_\_ Everman                  \_\_\_\_\_ Moeller  
\_\_\_\_\_ Pohlman                  \_\_\_\_\_ Rose

---