



## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than three (3) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at those public meetings of the Board during which action may be taken and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:

- a. no obstructions are created between the Board and the audience.
- b. no interviews are conducted in the meeting room while the Board is in session.
- c. no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.

G. The presiding officer may:

- a. prohibit public comments that are frivolous, repetitive, and/or harassing;
- b. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
- c. request any individual to leave the meeting when that person does not observe reasonable decorum;
- d. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- e. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
- f. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

H. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### **PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL**

Any person or group, having a legitimate interest in the operations of the District shall have the right to present a request, suggestion, or complaint concerning District personnel, the program, or the operations of the District. At the same time, the Board of Education has a duty to protect its staff from unnecessary harassment. It is the intent of this policy to provide the means for judging each public complaint in a fair and impartial manner and to seek a remedy where appropriate.

It is the desire of the Board to rectify any misunderstandings between the public and the District by direct discussions of an informal type among the interested parties. It is only when such informal meetings fail to resolve the differences, shall more formal procedures be employed.

Any requests, suggestions, or complaints reaching the Board, Board members, and the administration shall be referred to the Superintendent for consideration according to the procedures outlined in Policy 9130.

**18-82:**

It is recommended that the minutes of the Regular Meeting held on November 15, 2018 be approved as read.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**18-83:**

It is recommended that the Treasurer’s Report be approved as presented by Mrs. Cramer.

**Exhibit #1**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**CONSENT AGENDA**

Following are recommendations that have been identified for approval as part of the consent agenda for the Regular Meeting. If a member of the Board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the Superintendent or Board President know.

1. Move to accept the resignation of Stephanie Pohlman as Assistant Cross Country Coach.
2. Move to accept the resignation of Doug Jutte as Head Varsity Cross Country Coach.
3. Move to hire Mike Bruns as a Groundskeeper on an as needed basis on a one-year contract at \$12.50 per hour retroactive to December 1, 2018.
4. Move to hire the following coaches on one-year contracts per the established pay schedule pending proper certification.
  - Head Jr. High Girls Track – Sandy Bruns
  - Head Jr. High Boys Track – Rod Pleiman
  - Asst. Jr. High Track – Matt Schmackers
  - Asst. Varsity Track – Kathy Dirksen
5. Move to pay Marti Phelan \$100/day retroactive to 11-12-18 until her 61<sup>st</sup> day of working at which time she will be paid base salary per diem.
6. Move to approve Sue Bruns as a Credential OTES Evaluator for Marion Local Schools for the 2018-2019 school year.
7. Move to approve the field trip for the band to Disney World in Orlando, FL on March 29 to April 4, 2020.

8. Move to approve the donation from Access Eng. to the First Lego League for \$500.00.
  9. Move to allow Tri-Star Administration to do online bidding for any equipment over the \$7,500 Tri Star Agreement amount. This will allow Tri Star to save funds by getting better pricing. Purchases would be limited to a total of \$30,000. Reserve Capital Funds will be used for any purchases.
  10. Move to approve the Bureau of Workers' Compensation payment of \$11,225.00 for 2019.
  11. Move to approve the Section 125 Plan Document for the year January 1, 2019 to December 31, 2019.
  12. Move to read for a second time and approve the following policies: **Ex. On Table**
    - 0131 – Legislative
    - 0141.2 – Conflict of Interest
    - 0164 – Notice of Meetings
    - 1240.01 – Non-Reemployment of the Superintendent
    - 1422 – Nondiscrimination and Equal Employment Opportunity
    - 1541 – Termination and Resignation
    - 1662 – Anti-Harassment
    - 2111 – Parent and Family Engagement
    - 2260 – Nondiscrimination and Access to Equal Educational Opportunity
    - 2261 – Title I Services
    - 2261.01 – Parent and Family Member Participation in Title I Programs
    - 2261.03 – District and School Report Card
    - 3122 – Nondiscrimination and Equal Employment Opportunity
    - 3140 – Termination and Resignation
    - 3362 – Anti-Harassment
    - 4122 – Nondiscrimination and Equal Employment Opportunity
    - 4140 – Termination and Resignation
    - 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
    - 4362 – Anti-Harassment
    - 5517 – Anti-Harassment
    - 5517.02 – Sexual Violence
    - 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
    - 5610.2 – In-School Discipline
    - 5610.03 – Emergency Removal of Students
    - 5611 – Due Process Rights
    - 6325 – Procurement – Federal Grants/Funds
    - 6423 – Use of Credit Cards
    - 7450 – Property Inventory
    - 8141 – Mandatory Reporting of Misconduct by Licensed Employees
    - 8403 – School Resource Officer
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**18-84:**

Move to approve the motions contained on the consent agenda for the regular meeting as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**18-85:**

The Superintendent recommends that the Board of Education approve the Memorandum of Agreement For Deposit of Public Funds with The St. Henry Bank effective 1-1-19 thru 1-1-21.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**18-86:**

The Superintendent recommends that the Board of Education appoint Randy Bruns as the President Pro-Tem effective January 1, 2019.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**18-87:**

The Superintendent recommends that the Board of Education establish January 14, 2019 as the date of the Organizational Meeting and Regular Meeting for the upcoming year. The organizational meeting will begin at 7:00 p.m., followed by the regular meeting.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

**18-88:**

The Superintendent recommends that the Board of Education enter into Executive Session to discuss employment of a public employee.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

Entered into Executive Session: \_\_\_\_\_:\_\_\_\_\_ P.M.

Out of Executive Session: \_\_\_\_\_:\_\_\_\_\_ P.M.

**18-89:**

Motion to adjourn the meeting. \_\_\_\_\_:\_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

\_\_\_\_\_ Bruns                      \_\_\_\_\_ Moeller                      \_\_\_\_\_ Moorman  
\_\_\_\_\_ Pohlman                      \_\_\_\_\_ Rose

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